

**CITY OF RUTLAND, VERMONT
BOARD OF FINANCE
WEDNESDAY, MAY 11, 2016**

Present: Mayor Louras, Purchasing Agent Magro, Assistant Treasurer Markowski and City Clerk Heck. Treasurer Wilton and President Notte were absent. Also present Commissioner Wennberg, Engineer Rotondo, and Project Manager Sears.

Mayor Louras called the meeting to order at 2:00PM.

ADDITIONAL DELETIONS:

There were no additions or deletions to the agenda.

BID OPENINGS:

Transit Center Automatic Doors

One Bid was received from Overhead Door in the amount of \$21,617 and opened. A motion was made and seconded (Louras, Markowski) to award the bid to Overhead Door with the following condition; bid is no more than the amount approved by the BOA at a duly warned meeting of the BOA. **Motion passed.**

BID AWARDS:

Roof Replacement – WWTP

Two (2) bids were received and opened. Engineer Rotondo noted both bids were evaluated, and recommended low bidder Vermont Roofing in the amount of \$29,800. There was brief debate over an additional cost associated with the repair work. A motion was made and seconded (Louras, Markowski) to approve the recommendation of Vermont Roofing in the amount of \$29,800 with an additional cost of \$1,568 for replacement of wood blocking if needed during the replacement process. **Motion passed.**

Used Oil Heater

Purchasing Agent Magro explained a discrepancy with the bid opening process. There was another bid received and should have been opened but was not. The Board discussed several options on how to handle the situation. Issue was tabled until the next BOF meeting.

Purchases; Used Vehicle

Project Manager Sears and Commissioner Wennberg explained the issue with purchasing a used vehicle. The Commissioner sought approval from the Board on purchasing a used vehicle from a local dealer based on State Bid purchasing process. This request was discussed and a motion was made and seconded (Louras, Markowski) to expend up to \$8,000 from the Street Budget; Machinery & Equipment, line. 100-7-30-20-740.000. **Motion passed.**

GENERAL GOVERNMENT:

No Issues were presented.

Meeting adjourned at 2:19pm.

Respectively submitted,

Henry A. Heck
Rutland City Clerk