

**CITY OF RUTLAND, VERMONT
BOARD OF FINANCE
WEDNESDAY, JUNE 8, 2016**

Present: President Notte, Treasurer Wilton, Purchasing Agent Magro and City Clerk Heck. Mayor Louras was absent. Also present, Commissioner Wennberg, Chief KilCullen and Project Manager Sears.

President Notte called the meeting to order at 2:06PM.

ADDITIONS AND DELETIONS:

There were no additions or deletions to the agenda.

BID OPENINGS:

RRA:

Downtown Gateway Improvement

One bid was received and opened. A motion was made and seconded (Wilton, Notte) to refer to the DPW Commissioner. **Motion passed.**

DPW:

Oil Heater & Concrete Curbing Projects

Each request received one bid. Each bid was opened and a motion was made and seconded (Wilton, Notte) to refer each to the DPW Commissioner. **Motion passed.**

Police Department:

Dispatch Radio Consoles

Weekly Cleaning Services

Radio Repair

Uniform Cleaning Uniforms

Vehicle Service & Maintenance

All requests for bids above were opened and read aloud. A motion was made and second (Wilton, Notte) to refer all open bids to the Chief of Police. **Motion passed.**

REQUEST FOR PROPOSALS:

DPW:

Development of a hydrologic & hydraulic model of the combined sewer system

There were a total of five (5) different proposals presented to the Board. Treasurer Wilton opened all of them and stated who they were from and moved to refer all to the DPW Commissioner. President Notte seconded. **Motion passed. The five companies are listed below.**

Dufrane

ENERCOR & Ottercreek Engineering

Geosyntec

CDM Smith

Horizon

BID AWARDS:

DPW:Oil Heater

Project Manager Sears recommended the bid be awarded to the only bidder Arrow Equipment in the amount of \$5,289.00 that includes a \$1,000.00 trade-in value. Motion passed.

Aggregate

Project Manager Sears recommended winter sand and top soil be awarded to low bidder Casella Construction and crushed gravel. $\frac{3}{4}$ stone and 1-1/2 inch stone be awarded to low bidder Florence Crushed Stone. Motion passed.

Cold Patch

Project Manager Sears recommended the bid be awarded to low bidder QPR in the amount of \$85.00 per ton picked up. Motion passed.

Detectable Warning Devices

Project Manager Sears recommended the bid be awarded to low bidder Ferguson Waterworks. Motion passed.

Ductile Iron Pipe

Project Manager Sears recommended awarding the bid to low bidder FW Webb. Motion passed.

Frames/Grates

Project Manager Sears recommended the bid be awarded to the low bidder FW Webb. Motion passes.

Fire Hydrants

Project Manager Sears recommended the bid be awarded to the low bidder HD Supply. Motion passed.

HDPE Pipe

Project Manager Sears recommended the bid be awarded to low bidder Ferguson Waterworks. Motion passed.

On-Site Root Treating

Project Manager Sears recommended the bid be awarded to sole bidder Duke's root control. Motion passed.

Pick-Up Asphalt

Project Manager Sears recommended the bid be awarded to the sole bidder Wilk Paving. Motion passed.

Pre-Cast Structures

Project Manager Sears recommended the bid be awarded to the sole bidder Camp Pre-Cast Products. Motion passed.

PVC Sewer

Project Manager Sears recommended the bid be awarded to the low bidder FW Webb. Motion passed.

Ready-Mix Concrete

Project Manager Sears recommended the bid be awarded to the sole bidder JP Carrara and Sons. Motion passed.

Sewer Cleaning/Inspection Services

Project Manager Sears recommended the bid be awarded to the sole bidder Hartigan Company. Motion passed.

Valve Boxes/Curb Boxes

Project Manager Sears recommended the bid be awarded to low bidder HD Supply. Motion passed.

Water Meters

Project Manager Sears recommended the bid be awarded to the sole bidder Ti-Sales. Motion passed.

Concrete Curbing Projects

Project Manager Sears recommended the bid be awarded to the sole bidder C & C Concrete Curb, Inc. Motion passed.

All of the bids awarded above were either low bidders or the only bidder. Each item awarded may have had from a single award to numerous awards. Each award was recommended by Project Manager Sears. All recommendations were approved by the Board and voted on. A motion was made and seconded, (Wilton, Notte) and all **Motions passed**. A list of individual bid pricing and specs are kept by the Purchasing Agent and may be viewed or verified at any time.

FISCAL POLICIES:

There were no fiscal policies to come before the Board.

GENERAL GOVERNMENT:

Police Department - 2016 Justice Assistance Grant

Chief KilCullen wanted to make sure that the department has complied with all of its requirements and brought the request more as a courtesy of notification than a request for action. There was brief conversation on the issue.

At 2:43 PM a motion was made and passed to adjourn.

Respectively submitted,

Henry A. Heck
Rutland City Clerk