



RUTLAND CITY PLANNING COMMISSION

City Hall – 52 Washington St. – Rutland, VT 05701
Mailing Address: P. O. Box 969 – Rutland, VT 05702
Phone: 802-773-1800

8/20/14

Minutes August 20, 2014

Present: Alvin Figiel (AF), Mike Roberts (MR), Susan Schreibman (SS), Dave Coppock (DC) and Jerry Hansen, (JH).

Also attending: Alderman Siliski and City Attorney Charles Romeo.

The meeting was called to order by AF, Vice Chair, at 6 pm.

I. ADDITIONS/DELETIONS – None.

II. APPROVAL OF MINUTES – June 4, 2014.

MR moved to approve the minutes of June 4, 2014. JH seconded. Motion carried unanimously.

III. NEW BUSINESS – Introduction of New Commissioner.

AF introduced Dave Coppock as the newly appointed Planning Commissioner to take the place of Jack Facey who resigned.

Election of Officers.

MR nominated Jerry Hansen as Chair and Susan Schreibman as Vice Chair. DC seconded. Discussion followed regarding the possibility of Alvin and Mike leaving the Commission, as well as, Jerry's residency requirement. Motion was approved. A vote was taken and both nominations were approved unanimously.

SS moved to nominate DC as an alternate to the Architectural Review Committee. Mike seconded. Motion was approved. Both Jerry and Alvin will remain on the Architectural Review Committee until such time as they are no longer Commissioners.

JH assumed the role as newly appointed Chair of the Planning Commission.

Orientation.

Atty. Romeo distributed copies of a power point presentation he put together to orientate the Commission as to its role and responsibilities, as well as, a handout of the

8/20/14

local laws applicable to the Rutland City Planning Commission. He then proceeded with the power point presentation.

SS requested that copies of the Master Plan, Zoning ByLaws and other such documents be provided to the Commissioners in a notebook.

Atty. Romeo ended the power point presentation with a list of websites for additional information.

IV. UNFINISHED BUSINESS.

Jack Facey Resignation - Alderman Siliski spoke on behalf of Jack Facey who retired from the Commission after 22 years of service and his commitment to the City of Rutland.

Design Control Guidelines – SS suggested to reinsert design control guidelines for gateways, as well as, sidewalks to accommodate all users into the Zoning. AF discussed his reluctance to personally take on the task at this time. Following more discussion during which it was noted that the City Master Plan supports incorporating design criteria, AF agreed to revisit the idea of proposing design control guidelines. SS volunteered to contact the town planners of Manchester and Middlebury for input.

Downtown Gateway Plan – Brennan Duffy of the RRA will give an update as to the status of the gateway plan at the Commission's meeting on Sept. 17.

IV. CORRESPONDENCE.

AF moved to receive and file the following correspondence. SS seconded. Motion carried unanimously.

8/8/14 – Rutland Regional Planning Commission, Town Plan Approval and Confirmation Process;

7/1/14 – Dept. of Environmental Conservation, Notice of Issuance of Individual Wetland Permit #2013-159, solar electric generating facility at 138 Park St. Rutland; and

7/1/14 – Dept. of Environmental Conservation, Notice of Issuance of Individual Wetland Permit #2013-160, solar electric generating facility at east side of Route 7 (behind Dollar General) Rutland.

V. ADJOURN.

AF moved to adjourn. MR seconded. Motion carried unanimously. The meeting ended at 7:32 pm.