



## RUTLAND CITY PLANNING COMMISSION

City Hall – 52 Washington St. – Rutland, VT 05701  
Mailing Address: P. O. Box 969 – Rutland, VT 05702  
Phone: 802-773-1800

1/21/15

### **Minutes January 21, 2015**

Present: Susan Schreibman (SS), Dave Coppock (DC), Alvin Figiel (AF) and Mike Roberts (MR).

Also Present: Alderman Siliski and Kimberly Griffin, RAPAC.

SS, Vice Chair, called the meeting to order at 5:58 pm.

- I. **ADDITIONS/DELETIONS** – MR added his resignation from Planning Commission effective March 1.
- II. **PUBLIC COMMENT** – **None.**
- III. **APPROVAL OF MINUTES** – **November 5, 2014.**

MR moved to approve the minutes of November 5, 2014. DC seconded. Motion carried unanimously.

#### **IV. NEW BUSINESS – Elections.**

Susan nominated Dave Coppock as Chair of the Planning Commission. Alvin seconded. There was some discussion regarding the responsibilities of the position. Susan amended her motion to nominate DC as Acting Chair. AF seconded. Motion carried unanimously.

MR discussed retiring from the Planning Commission and volunteered to continue through March via phone while new members are being sought by the Mayor.

#### **Complete Street Presentation.**

SS and Kimberly Griffin proceeded with a visual presentation of the Complete Street concept. Complete Streets became law H. 198/Act 34 in 2011. There was discussion of the Seven Step Planning Process and challenges facing implementation.

Ms. Griffin said that Rutland Town has formed a Complete Streets Committee to write a plan for the Town. The Committee includes a Planning Commissioner, Selectman and community member. This allows the Complete Streets concepts to be implemented the next time there is opportunity with a road project.

There was discussion as to who would form such a committee for the City. Alderman Siliski was concerned with adding another level of bureaucracy. AF asked if the Committee would be able to enforce anything. Alderman Siliski said in order for the committee to be meaningful it needs to be acted on by the City and be based on looking at 5/6 projects in the coming year. He also said that there would have to be evidence of economic impact. Alvin agreed that the recommendation could not come from the Planning Commission.

The Commission suggested that the Complete Streets presentation be made to Jeff Wennberg and Brennan Duffy at a Traffic Committee meeting.

**V. OLD BUSINESS – Zoning Bylaw Revisions.**

SS said she had not heard back from Alan Shelvey regarding a list of revisions however Ed Bove is available to advise the Commission on the next steps.

AF said he continues to work on the draft Design Control Guidelines for the gateway districts for inclusion in the Zoning revisions.

MR added that including the Waiver language in the Zoning Bylaws is timely with the College of St. Joseph's intentions provided the zoning amendment to add an Educational Park District takes more time.

DC asked about the status of a meeting with the DRB. Barbara will ask Atty. Romeo about the open meeting law and whether a more impromptu conversation can be held with Stephanie Lorentz.

**VI. CORRESPONDENCE.**

AF moved to receive and file the following correspondence. MR seconded. Motion carried unanimously.

1/12/15 – Champlain Construction, re: Ripley Rd/River Street Bridge Projects-SJ Wilk Property LLC and request from Act 250 Office for letter that actions do not cause Act 250 jurisdiction; and

1/15/15 – Kenlan Schwiebert Facey Goss, PC, re: College of St. Joseph jurisdictional opinion request from Act 250 for new project on Proctor Campus.

**VI. ADJOURN.**

AF moved to adjourn. SS seconded. Motion carried unanimously. The meeting ended at 7:37 pm.

For the Commission  
Barbara Spaulding, Recording Secretary