

CITY OF RUTLAND, VERMONT
Development Review Board Minutes
Friday, April 10, 2020

SKETCH PLAN REVIEW OF PROPOSED SUBDIVISION

Development Review Board Members: Stephanie A. Lorentz, Al Paul, Jim Pell, Steve Wilk and Mike McClallen. Members present: Mike (Chair), Lorentz, Paul, Pell and Wilk.

Also present: Zoning Administrator Tara Kelly.

At 12:05 PM Chair McClallen called to order a meeting of the DRB to review a Sketch Plan of a proposed subdivision at 71 Clement Road. This meeting was held by conference call. Agenda had been posted on the City's website and posted on the doors of City Hall.

Presenting the plan were Matt Levandowski of the Heritage Family Credit Union and Nicole Kesselring of Enman Kesselring Engineering consultants. The plan shows the main property of the former College of St. Joseph inclusive of the athletic center, Saint Joseph Hall and the Tuttle Theater. It was noted that the mansion and other residential buildings formerly owned by the College are on a separate property.

The property is proposed to be divided into Parcel A (athletic center, ball fields, parking and lands) of approximately 20 acres and the remaining Parcel B of nearly 70 acres. There will be a number of access and maintenance agreements created as the subdivision and subsequent sale of lands proceeds. Specific agreements include:

- Shared access and use of driveways and parking
- Maintenance of green space within the driveway entrance
- Access to sewer line on Parcel B that serves Parcel A for purposes of repair and maintenance.
- Transfer or update of pre-existing sewer easement language to both properties

Drafts of these agreements will be presented to the DRB by the time the Final Plat is presented to the DRB at a public hearing.

Process for proceeding was discussed. The DRB voted unanimously to waive the need for a Preliminary Plat hearing and proceed to a Final Plat hearing. This hearing is currently schedule for May 6, 2020 at 6:30 PM.

The meeting was adjourned at 12:22PM.

Respectfully submitted, Tara Kelly