

CITY OF RUTLAND, VERMONT
Board of Aldermen Minutes
Monday, June 17, 2019

Members present; President Davis; Aldermen Reveal, Humphrey, Etori, Tommola, Mattis, Gillam, Clifford, DePoy and Whitcomb. Also Present; Mayor Allaire, * Attorney Bloomer and City Clerk Heck. Alderwoman Ryan was absent. Attorney Bloomer arrived at 7:30 PM.

7:00 PM BOARD OF ALDERMEN MEETING

President Davis called the meeting to order at 7:00 PM.

MINUTES OF PREVIOUS MEETINGS (June 3, 2019)

A motion was made and seconded (Mattis, Whitcomb) approving the minutes of the previous meeting. **Motion passed.**

OUTSIDE THE RAIL

Stanley Madison spoke about the West Street Bridge and the pitch of the road leading up to the deck of the bridge. DPW Commissioner Wennberg was present and spoke about the design and the necessity of the steeper pitch. Commissioner Wennberg and Mayor Allaire talked about better signage alerting drivers of the steeper pitch design.

COMMUNICATIONS FROM THE MAYOR

Mayor Allaire noted a couple of items he wished to update the Board and spoke on the setting of the tax rate, the increase to the grand list and various building project around the City.

ADDITIONS AND DELETIONS TO THE AGENDA

There were no additions or deletions to the agenda.

REPORTS AND LETTERS FROM DEPARTMENT HEADS AND OFFICIALS

Treasurer Markowski; Municipal Checklist for Internal Control – FY 19

President Davis introduced the request and noted that Treasurer Markowski was looking for a rules suspension and approval of the municipal checklist for internal controls. A motion was made and seconded (Etori, Mattis) suspending the rules and taking action on the request. **Motion passed.** A motion was made and seconded (Etori, DePoy) authorizing the Board President to sign the FY 19 Municipal Checklist for Internal Control. **Motion passed.**

Treasurer Markowski; May 2019 Treasurer's Report

President Davis introduced the request. A motion was made and seconded (Etori, Clifford) to receive and file. **Motion passed.**

Commissioner Wennberg; (2) Clean Water State Revolving Fund (CWSRF) Requests

Commissioner Wennberg was present to introduce the requests noting he was present a couple months ago asking for the same signatures for the final design phase of the project. Commissioner Wennberg noted that the City is ready for the construction phase and again is asking for the Boards signatures as part of the application process. Commissioner Wennberg noted that he broke down the requests into two parts, one for the Force Main Project and the other was for the Digester project.

A motion was made and seconded (Whitcomb, DePoy) suspending the rules and taking action on the request. **Motion passed.** Alderman Clifford abstained on voting. A motion was made and seconded (Whitcomb, DePoy) to approve and circulate for signatures the Clean Water State Revolving Fund (CWSRF) Step III (construction) funding application for the replacement Force Main project, subject to minor modification as may be required by the State and approved by the City Engineer. **Motion passed.** Alderman Clifford abstained from voting.

Commissioner Wennberg noted the request was the same for the Digester project.

A motion was made and seconded (Whitcomb, DePoy) suspending the rules and taking action on the request. **Motion passed.** Alderman Clifford abstained on voting. A motion was made and seconded (Whitcomb, DePoy) to approve and circulate for signatures the Clean Water State Revolving Fund (CWSRF) Step III (construction) funding application for the Digester improvement project, subject to minor modification as may be required by the State and approved by the City Engineer. **Motion passed.** Alderman Clifford abstained from voting.

City Engineer Rotondo; Request for Bridge and Culverts RFP's

Commissioner Wennberg introduced and then spoke on the request, noting there was an error within the request and asked the Board to authorize the Mayor to sign and not the City Engineer. The request was so noted. A motion was made and seconded (Whitcomb, DePoy) suspending the rules and taking action on the request. **Motion passed.** A motion was made and seconded (Whitcomb,

DePoy) granting the Mayor authorization to issue Request for Proposals (RFP's) for Engineering Design Services for the Box Culvert Replacement and Bridge Rehabilitation Projects approved by the voters (Bond Article No.2) in the March 5, 2019 election. **Motion passed.**

City Engineer Rotondo; Request Signatures on Letter of Intent

Commissioner Wennberg spoke on the issue and explained how the grant worked and asked the Board to sign the letter of intent to participate in the Municipal Roads Grant-in-Aid Program. A motion was made and seconded (DePoy, Gillam) suspending the rules and taking action on the request. **Motion passed.** A motion was made and seconded (DePoy, Whitcomb) to circulate for signatures the letter of intent to participate in the Municipal Roads Grants-in-Aid Program. **Motion passed.**

Attorney Bloomer; (2) Requests for Executive Session Regarding Labor Relations Agreements

Attorney Bloomer was not present, so President Davis moved onto Standing Committee Reports.

REPORTS OF STANDING COMMITTEES

Alderswoman Mattis; Charter & Ordinance Committee

Alderswoman Mattis read her committee report from June 4, 2019 noting that her committee met for the continued discussion on sign ordinances. Alderswoman Mattis noted that the meeting was mainly educational and focused on current ordinances. The committee learned how the current ordinances were vague and conflicted with implementation and enforcement. The report was for information only and the issue is to remain in committee.

Alderman Etori; Finance Committee

Alderman Etori read his committee report from June 11, 2019. The committee met to discuss the 3rd Qtr Treasurer's Report and the status of the unassigned fund balance. The committee discussed revenues and how the tax rate would be set in July. The report was for information only and no action was requested.

REPORTS OF SELECT COMMITTEES

There were no select committee reports.

REPORTS OF REPRESENTATIVES

There were no representative reports.

PETITIONS, LETTERS, MISCELLANEOUS COMMUNICATION

SEP Request: RAVE Pre Car Show Gathering, 7-12-2019, 6-8PM, In Front of City Hall

President Davis introduced the request. A motion was made and seconded (Mattis, Whitcomb) suspending the rules and taking action on the request. **Motion passed.** A motion was made and seconded (Mattis, Whitcomb) approving the Special Events Permit request for the RAVE pre show gathering on July 12, 2019 in front of City Hall from 6 – 8 PM. **Motion passed.**

A motion was made and seconded (Mattis, Clifford) to move into the Board of Control Commissioners. **Motion passed.**

BOARD OF CONTROL COMMISSIONERS

Outside Consumption; Hide-Away-Tavern

President Davis introduced the requests. Alderswoman Mattis asked if the requests from Hide-A-Way Tavern could be lumped into one motion. President Davis responded yes. A motion was made and seconded (Mattis, Clifford) approving the outside consumption requests for July, 12 & 19 & 26 from 4 PM to midnight and authorize the Clerk to sign. **Motion passed.**

Outside Consumption; Hop-N-Moose

President Davis introduced the requests. A motion was made and seconded (Mattis, Gillam) approving the outside consumption requests for July, 12 & 19 & 26 from 4 PM to midnight and authorize the Clerk to sign. **Motion passed.**

A motion was made and seconded (Clifford, Gillam) to move out of the Board of Control Commissioners. **Motion passed.**

UNFINISHED BUSINESS

There was no unfinished business to come before the Board.

MISCELLANEOUS MOTIONS, RESOLUTIONS, NEW BUSINESS

There were no miscellaneous motions, resolutions or new business to come before the Board.

President Davis noted the executive sessions requests from Attorney Bloomer and asked him for the language to enter into executive session to discuss labor relations contracts.

Attorney Bloomer; Request for Executive Session, Related to Labor Relations Agreement

Attorney Bloomer stated a motion to find that premature general public knowledge regarding the negotiations of a labor relations agreement would clearly place the City at a substantial disadvantage because the discussion will divulge the Board's position on the agreement provisions to be negotiated. This language was so moved and seconded (Mattis, Gillam). **Motion Passed.**

Attorney Bloomer stated a motion to enter into executive session (with the inclusion of the Mayor, DPW Commissioner and City Attorney) to discuss a labor relations agreement as allowed under Title 1, Section 313(a)(1)(B). That language was so moved and seconded (Mattis, Gillam). **Motion Passed.**

The Board entered executive session at 7:34 PM

At 7:48 PM a motion was made and seconded (Mattis, DePoy) to come out of executive session. **Motion passed.**

A motion was made and seconded (Gillam, DePoy) authorizing the Mayor to sign the DPW Contract. **Motion passed.**

President Davis asked Attorney Bloomer for language for the next executive session. Attorney Bloomer noted a motion finding that premature general public knowledge regarding the negotiations of a labor relations agreement would clearly place the City at a substantial disadvantage because the discussion will divulge the Board's position on the agreement provisions to be negotiated. This language was so moved and seconded (Mattis, DePoy). **Motion Passed.**

Attorney Bloomer stated a motion to enter into executive session (with the inclusion of the Mayor and City Attorney) to discuss a labor relations agreement as allowed under Title 1, Section 313(a)(1)(B). That language was so moved and seconded (Mattis, DePoy). **Motion Passed.**

The Board entered executive session at 7:50 PM.

At 8:22 PM a motion was made and seconded (DePoy, Mattis) to come out of executive session. **Motion passed.**

A motion was made and seconded (Gillam, Mattis) authorizing the Mayor to sign the collective bargaining agreement with the Recreation Maintenance Union. **Motion passed.**

President Davis noted that if there was no other business to come before the Board a motion to adjourn would be in order. That request was so moved and seconded (Clifford, Gillam). **Motion passed.**

Respectfully submitted,

Henry A Heck
Rutland City Clerk