

**CITY OF RUTLAND, VERMONT**  
**Board of Aldermen Minutes**  
**Monday, June 18, 2018**

Members present; President Davis, Aldermen Notte, Humphrey, Ryan, Etori, Tommola, Mattis, Gillam, Clifford, DePoy and Whitcomb. Also present; Mayor Allaire, Clerk Heck and Attorney Bloomer.

**7:00 PM BOARD OF ALDERMEN MEETING**

President Davis called the meeting to order at 7:00 PM.

**MINUTES OF PREVIOUS MEETINGS (June 4, 2018)**

A motion was made and seconded (Mattis, Gillam) approving the minutes of the previous meeting.  
**Motion passed.**

**OUTSIDE THE RAIL**

Mayor Allaire introduced the issue of the USPS moving their location to the building next door at 173 West Street. The Post Master, Jim Rogosta and Chris Magnum a real-estate expert for the post office spoke briefly on the issue. There was a brief prepared Q & A presented by Mr. Magnum.

**COMMUNICATIONS FROM THE MAYOR**

Mayor Allaire noted two events upcoming and gave a brief overview of a ribbon cutting at the White's Pool and unveiling of a historic marker at the West Street Cemetery.

**ADDITIONS AND DELETIONS TO THE AGENDA**

***Clerk Heck Update Outside Consumption request***

President Davis asked the Board to add the request to their agenda. Alderman Notte so moved and Alderman Ryan seconded. **Motion passed.**

President Davis asked Alderman Humphrey if she could read out her committee report as a large group of people were present to hear her report.

***Alderman Humphrey; Community & Economic Development Committee***

Alderman Humphrey read her Community and Economic Development Report from June 12, 2018. It was noted the committee met to discuss the request from the Rutland High School Chapter of Amnesty International on supporting refugee resettlement in the City of Rutland. Alderman Humphrey stated the resolution had been read several times and moved on to language declaring the BOA support. Alderman Humphrey noted that, the language passed in committee 4-1 and so moved that language and to circulate the resolution for signatures to the full Board. There was brief discussion. President Davis was calling the question when Alderman Humphrey asked for a roll call vote. President Davis asked the Clerk to call the roll. Prior to the calling, there was a brief question on the motion. It was noted that the motion was to approve the language and circulate the resolution for signatures. Clerk Heck called for a vote.

Alderman Notte	YES
Alderman Humphrey	YES
Alderman Ryan	YES
Alderman Etori	YES
Alderman Tommola	YES
Alderman Mattis	YES
Alderman Gillam	YES
Alderman Clifford	YES
Alderman DePoy	YES
Alderman Whitcomb	YES

Ten (10) YES zero NO **Motion passed.** President Davis then went back to the original order of the agenda and asked Brennan Duffy to speak on his request.

**REPORTS AND LETTERS FROM DEPARTMENT HEADS AND OFFICIALS**

***Brennan Duffy; RRA Director, BIAP Funding Request***

Brennan Duffy was present to introduce a request from the RRA Board approving a \$10,000 BIAP Loan to Paige Carrara the current owner of Blush Salon in Rutland. Mr. Duffy and Ms. Carrara both reviewed the application and plans to open a cosmetology school here on Rutland. A motion was made and seconded (Notte, DePoy) suspending the rules and taking the issue up that evening. **Motion passed.** A motion was made and seconded (Notte, Ryan) approving a \$10,00 BIAP loan with a three (3) year term, at 0% interest, with all payments deferred for three years. Loan to be forgiven at the end of the term provided all requirements have been met to the Paige Elizabeth Academy of Cosmetology. **Motion passed.** A second motion was made and seconded (Notte, Whitcomb) that the Paige Elizabeth School of Cosmetology be referred to HFCU (Heritage Family Credit Union) for potential loan financing through the Rutland City BIAP Revolving Loan Fund administered by HFCU and subject to their underwriting and approval. **Motion passed.**

***DPW Commissioner Wennberg; Letter of Intent for Road Improvement Grants***

Commissioner Wennberg was present to brief the Board on his request to approve and circulate for signatures the intent letter to participate in the RPC/DEC Municipal Roads Grants-in-Aid Program. Commissioner Wennberg reviewed the request noting that the city had a chance to receive 80% grant funding for road projects that improve stormwater related infrastructure associated with municipal roads. A motion was made and seconded (DePoy, Whitcomb) suspending the rules and taking the issue up that evening. **Motion passed.** A motion was made and seconded (DePoy, Whitcomb) approving and circulating for signatures the attached Letter of Intent to participate in the RPC/DEC Municipal Roads Grants-in-Aid Program. **Motion passed.**

***Barbara Spaulding; RRA, Downtown Transportation Fund Grant Agreement***

Brennan Duffy spoke on the request noting that this was for the Gateway Improvement Grant the City was awarded. Mr. Duffy stated that the Board needed to authorize the Mayor to sign the loan documents so the project could get started. A motion was made and seconded (DePoy, Whitcomb) suspending the rules and taking the issue up that evening. **Motion passed.** A motion was made and seconded (DePoy, Whitcomb) authorizing the mayor to sign the aforementioned documents for the grant agreement. Alderman Gillam asked that the grant agreement number be included. Alderman DePoy agreed and noted the number as #DTF 2018-02. **Motion passed.**

***Treasurer Markowski; Period 11 Treasurer's Report***

***Treasurer Markowski; Change to Fund Numbers***

President Davis introduced the items and noted that Treasurer Markowski was away on vacation. President Davis then sought guidance from the Board as to a referral of the documents or to receive and file the information provided. A motion was made and seconded (Ettori, Notte) to receive and file. **Motion passed.**

**REPORTS OF STANDING COMMITTEES**

***Alderman Ettori; Finance Committee***

Alderman Ettori read his Finance Committee report from June 7, 2018. His committee met to discuss two (2) issues. The first was to review the Treasurer's 3<sup>rd</sup> Qtr Report and then to discuss the FY19 Property Tax Rate. A majority of the discussion stemmed around the setting of the FY 19 Tax Rate. Alderman Ettori noted the data presented by the Treasurer and various options based on the criteria needed to set the tax rate. It was noted, do to the many moving parts the issue will remain in committee to further discuss options as some of those moving parts will be confirmed at the end of FY 18 on June 30<sup>th</sup>.

**REPORTS OF SELECT COMMITTEES**

***Special Liquor- Alderman Ettori***

Alderman Ettori noted an earlier request from the Board on issues with bars in the downtown. Alderman Ettori noted the report from Chief KilCullen and just wanted to share that information that was being gathered on a monthly basis.

**REPORTS OF REPRESENTATIVES**

***Alderman Clifford; RCSWD***

President Davis noted the handout from Alderman Clifford. Alderman Clifford stated his report was just for information and was provided to the Board as a curtesy.

**PETITIONS, LETTERS, MISCELLANEOUS COMMUNICATION**

***SEP Request; Coin Drop American Legion Post 31 Baseball, 6-30-2018***

President Davis introduced the request. A motion was made and seconded (Mattis, Notte) to suspend the rules and take the issue up that evening. **Motion passed.** A motion was made and seconded (Mattis, DePoy) approving the Special Events Permit application for the Rutland American Legion Post 31, baseball coin drop on Saturday, June 30, 2018 from 10 AM to 2 PM. **Motion passed.**

President Davis noted a motion was in order to move into the Board of Control Commissioners. The request was so moved and seconded, (Mattis, Clifford). **Motion passed.**

**BOARD OF CONTROL COMMISSIONERS**

***Scott Reed; Hide-A-Way-Tavern, Outside Consumption Requests (4), Friday Night Live Events***

President Davis introduced the requests. A motion was made and seconded (Ettori, Ryan) approving the 4 requests and authorizing the Clerk to sign the applications. There was brief debate. **Motion passed.**

***ADDED REQUEST: Updated Outside Consumption Request Brix Wine Bar***

President Davis introduced the added request from Brix Wine Bar for an amendment to their outside consumption request noting a time change from 4 PM to 10AM as they were opening earlier. The request was so moved and seconded (Ryan, Notte). **Motion passed.**

President Davis noted a motion was in order to go out of the Board of Control Commissioners. This request was so moved and seconded (Gillam, Mattis). **Motion passed.**

**UNFINISHED BUSINESS**

There was no unfinished business to come before the Board.

**MISCELLANEOUS MOTIONS, RESOLUTIONS, NEW BUSINESS**

Alderman Etori noted a preference of getting committee reports to the Clerk in a timelier manner.

At 7:33 PM a motion was made and seconded (Whitcomb, Ryan) to adjourn. **Motion passed.**

Respectfully submitted,

Henry A Heck  
Rutland City Clerk