

CITY OF RUTLAND, VERMONT
Board of Aldermen Minutes
Monday, October 2, 2017

Members present; President Davis, Aldermen Notte, Ettori, Tommola, Mattis, Larson, DePoy and Donahue. Also present, Mayor Allaire, Attorney Bloomer and City Clerk Heck. Aldermen Humphrey, Ryan and Cook were absent.

7:00 PM BOARD OF ALDERMEN MEETING

President Davis called the meeting to order at 7:00 PM.

MINUTES OF PREVIOUS MEETINGS (Sept 18, 2017)

A motion was made and seconded (Mattis, Ettori) approving the minutes of the previous meeting. Alderman Mattis noted one correction to the Clerk. **Motion passed.**

OUTSIDE THE RAIL

No one spoke from outside the rail.

COMMUNICATIONS FROM THE MAYOR

Mayor Allaire noted the presence of Adrian McGrath the head of the Vietnam Veterans of America Chapter #1 located here in Rutland. Mayor Allaire briefly noted a past correspondence with this group and their memorial in Main Street Park. Mr. McGrath was present to present the Mayor and City with a check for \$10,000 to help the City provide maintenance and upkeep of the memorial.

ADDITIONS AND DELETIONS TO THE AGENDA

1st Class Liquor License Request; Donald Billings, The Bakery

President Davis noted the request for the addition from Donald Billings and sought a motion to add the request to the agenda. The request was so moved and seconded (Notte, Ettori). **Motion passed.**

REPORTS AND LETTERS FROM DEPARTMENT HEADS AND OFFICIALS

Barbara Spaulding; RRA, Municipal Policies & Codes

President Davis noted an earlier discussion from Attorney Bloomer to table the request until he had time to review the contract. The request was so moved and seconded (Ettori, Notte) to table the request. **Motion passed.**

Treasurer Wilton; Treasurer's Report for August

Treasurer Wilton noted that this report was limited and the September report would contain more information as it ended the 1st quarter of the fiscal year. There were no questions from the Board and the Treasurer moved on to her next request.

Treasurer Wilton; Request for Referral, Vendor Qualifications

Treasurer Wilton introduced her request to send the issue of Vendor Qualification to the Finance Committee. There was brief discussion from the Board before a motion was made and seconded (Larson, Ettori) to refer the request to the Finance Committee. **Motion passed.**

Clerk Heck; Request for Vacation Carry-Over

President Davis introduced the request of vacation carry-over from the Clerk and sought the Board's desire. A motion was made and seconded (DePoy, Larson) to suspend the rules and take action on the request that evening. **Motion passed.** A motion was made and seconded (DePoy, Notte) approving the request for up to 18 hours of vacation time be carried-over for Clerk Heck. **Motion passed.**

REPORTS OF STANDING COMMITTEES

Alderman Tommola; Humane Resource Committee

Alderman Tommola read his committee report from Tuesday, September 19, 2017, noting his committee met to meet Suzanne Ellis, the New HR Director and review the Comprehensive Personnel Policy Manual she has been working on. HR Director Ellis presented a powerpoint presentation on her work and provided the committee with her insight and reasons for the new manual. Alderman Tommola noted this report was for information only and sought no action from the full Board.

Alderman DePoy; Recreation Committee

Alderman DePoy read his committee report from Thursday, September 21, 2017 noting his committee met to discuss Marketing Rutland during the Killington World Cup. Alderman DePoy noted all present and their roles potentially with this objective in mind. Mary Cohen, President of the Chamber of Commerce and Steve Peters of the Partnership asked for a couple weeks to gather input from their constituents. Alderman DePoy noted the issue is to remain in committee while more insight and information is gathered.

Alderman Donahue; Charter & Ordinance Committee

Alderman Donahue read his committee report from Tuesday, September 26, 2017 in regards to creating a new domestic fowl ordinance. Alderman Donahue noted his feelings of this being an enforcement issue, not a lack of adequate laws. Alderman Donahue then continued and stated that Attorney Bloomer using language from South Burlington would adopt our own version of an ordinance. There was no action requested by the committee and the report was for information only.

REPORTS OF SELECT COMMITTEES

There were no select committee reports.

REPORTS OF REPRESENTATIVES

There were no representative reports.

PETITIONS, LETTERS, MISCELLANEOUS COMMUNICATION

SEP Request; Coin Drop, Rotary Club/World Polio Day, 10-14-17, 10:30 – 1:30 PM

President Davis introduced the request. A motion was made and seconded (Mattis, Larson) suspending the rules and taking action on the request that evening. **Motion passed.** A motion was made and seconded (Mattis, Notte) approving the Special Events Permit for the Rotary Club of Rutland, World Polio Day coin drop, October 14, from 10:30 AM to 1:30 PM. Chuck Rose from the Rotary was present and gave a brief history of Polio Day. **Motion passed.**

SEP Request; Rutland Halloween 5K, 10-28-17, Downtown Rutland, from 10-11AM

President Davis introduced the request. A motion was made and seconded (DePoy, Notte) suspending the rules and taking action on the request that evening. **Motion passed.** A motion was made and seconded (DePoy, Ettori) approving the Special Events Permit for the Rutland Halloween 5K race on October 28th from 10 to 11 AM. There was brief Q & A from the Board and Jamie Trayer of the Rec Department. **Motion passed.**

A motion was made and seconded (Ettori, DePoy) to move into the Board of Control Commissioners. **Motion passed.**

BOARD OF CONTROL COMMISSIONERS

President Davis introduced the request for a 1st Class License for The Bakery. A motion was made and seconded (Ettori, DePoy) to circulate the application for signatures. **Motion passed.**

A motion was made and seconded (Ettori, Larson) to move out of the Board of Control Commissioners. **Motion passed.**

UNFINISHED BUSINESS

Alderman Notte noted an old issue with fire alarm system fees and sought to have the issue referred to the Public Safety Committee for further discussion. Alderman Ettori seconded the request. **Motion passed.**

MISCELLANEOUS MOTIONS, RESOLUTIONS, NEW BUSINESS

Alderman Mattis noted on the approved coin drop request it did not meet the criteria of a 30 day notice and stated it would be really nice to keep to the policy. President Davis spoke briefly on the issue, noting better policy maybe in order. With nothing else to come before the Board, President Davis noted a motion to adjourn would be in order.

The request was so moved and seconded (Larson, DePoy). **Motion passed.**

Respectfully submitted,

Henry A. Heck
Rutland City Clerk