

**CITY OF RUTLAND, VERMONT
BOARD OF FINANCE
WEDNESDAY, JANUARY 11, 2017**

Present: *Mayor Louras, President Notte, Treasurer Wilton, Purchasing Agent Magro and Clerk Heck. Also present, Bob Peterson, April Cioffi, Dave Sears and James Rotondo. Mayor Louras arrived at 2:08 PM.

Board President Notte called the meeting to order at 2:06 PM.

ADDITIONS & DELETIONS TO THE AGENDA:

Project Manager Dave Sears asked the Board to rescind an awarded bid from June and to re-award and add the item of cold patch to the addenda and gave a brief explanation for the request. The request was so moved and seconded (Notte, Wilton). **Motion passed.**

BID OPENINGS:

DPW –

Auto Cad on Sight Training; Two bids were received and opened, a Motion was made and seconded (Wilton, Notte) to present both bids to City Engineer Rotondo.

BID AWARDS:

DPW –

Cold Patch; Project Manager Sears explained how the QPR bid awarded in June for cold patch, was not holding spec and was an inferior product. Manager Sears did note that the Wilk Paving cold patch was a far superior product and was working very well. A motion was made and seconded (Louras, Notte) to rescind the awarded bid to QPR and to re-award the bid to Wilk's Paving at \$103.00 per ton for cold patch, with the condition DPW finds out how much we have paid QPR and if the City needs to seek legal action to recoup money spent. **Motion passed.**

Auto Cad on Sight Training; City Engineer Rotondo noted he reviewed the bids and moved to award to low bidder Microdesk, the Auto Cad on Sight Training bid in the amount of \$6,000. The request was so moved and seconded (Louras, Notte). **Motion passed.**

PURCHASES:

REC –

Software Upgrade; April Cioffi was present to request the Board approve the recommendation, to award the software upgrade, to sole source Vermont Systems, in the amount of \$5,775. There was brief debate. A motion was made and seconded (Wilton, Louras) to approve the request. **Motion passed.**

FIRE DEPARTMENT –

UTV Purchase, Chief Jones gave a brief history of the requested purchase. There was a brief Q & A session. A motion was made and seconded to use the GSA bid and to not exceed \$10,000, the previously approved amount by the Board of Aldermen. The funds will come from the Giorgetti Trust Fund. **Motion passed.**

Copier Bid Contract; Purchasing Agent Magro noted that the copier contract used in the city will expire in May and sought the Boards advice. The Board asked the Purchasing Agent to go back out to bid for new equipment and to bring those bids back to the Board.

Project Manager Sears asked to advise the Board of a catastrophic failure on the 2003 Holder sidewalk plow. Manager Sears spoke of the potential of a several thousand dollar repair. The machine will be sent to Massachusetts to be serviced. There was a brief Q & A between the Mayor and Manager Sears. No action was sought of the Board and the information discussed was advisory only.

There was brief discussion about rescue jacks. Chief Jones asked about the process he had used in obtaining quotes. The Board noted that all purchases over \$3,000 needed to go out to bid. The jacks were expecting to cost \$6,300.

At 2:36 PM a motion was made to adjourn. **Motion passed.**

Respectfully submitted,

Henry A. Heck
Rutland City Clerk