

**CITY OF RUTLAND
BOARD OF FINANCE
WEDNESDAY, NOVEMBER 23, 2016**

Present: Mayor Louras, President Notte, Treasurer Wilton, PA Magro, Project Manager Sears, Superintendent Wight, Bob Peterson and Bob Protivansky.

Mayor Louras called the meeting to order at 2:00pm.

Additions and Deletions:
No items were added to the agenda.

BID OPENINGS

DPW:

Burner Replacement

Three bids were received and opened. Treasurer Wilton made a motion to refer to DPW Commissioner. Motion passes.

Wastewater Actuator Valve

One bid was received and opened. Mayor Louras asked Bob Protivansky to take a look at the bid seeing only one bid was received so he could make a recommendation. Mayor Louras then moved on to the next bid opening.

Wastewater Circular Pump

Three bids were received and opened. Mayor Louras asked Bob Protivansky to give an update on the circulator pump. Bob Protivansky explained that they were running on the spare pump. Mayor Louras moved to table the pump until later in the meeting.

Wastewater Actuator Valve

Mayor Louras made a motion to award the actuator valve to the only bidder F.W. Webb in the amount of \$2,775.00. Motion passed.

PD:

Police Cruisers

One bid was received and opened. Mayor Louras made a motion to refer to Police Chief Kilcullen. Treasurer Wilton noted that a purchase order needed to be completed by December 9, 2016 in order for the pricing to be valid. Treasurer Wilton suggested approving the bid per the Chief's approval and if he disagrees to notify the Board of Finance. Mayor Louras withdrew his motion for referral. Mayor Louras made a motion to approve the award for police vehicles to Stoneham Motor Company pending the Police Chief approval for a sedan in the amount of \$29,070.50 and two pursuit utility vehicles in the amount of \$29,838.08 each. Motion passed.

Wastewater Circulator Pump

Treasurer Wilton asked Bob Protivansky how urgent the purchase was. Bob Protivansky stated he would like to order the pump as soon as possible. Mayor Louras stated that the lead time for the pump from the low bidder was 9 weeks as opposed to the second

low bidder was 3 to 4 weeks. The difference in the price is \$40.00. Mayor Louras made a motion to approve the award of the circulator pump to the second low bidder, F.W. Webb in the amount of \$4,190.00 with a delivery time of 3 to 4 weeks. Motion passed. Mayor Louras stated the minutes reflect the fact that the Board of Finance did not award the pump to the low bidder because of delivery time.

BID AWARDS

DPW:

Uniforms

Project Manager Sears recommended awarding the uniform bid to the low bidder Mitchell T's. Treasurer Wilton made a motion to approve the award of the uniform bid to Mitchell T's. Motion passed.

Plow and Sander

Project Manager Sears recommended awarding the bid to the low bidder Byrne's. Byrne's was the low bid by \$201.00. Mayor Louras made a recommendation to purchase the plow and sander from Byrne's truck repair in the amount of \$10,144.00 to include installation and training. Motion passed.

PURCHASES

IT- Switches

Treasurer Wilton presented the Board of Finance with a quote from Vermont Digital for the replacement of switches for IT infrastructure. The current switches are over 17 years old and limit the speed and volume of internet information that can be processed. Treasurer Wilton requested that for this purchase and for all purchases associated with the servers and routers in the back room, Vermont Digital be considered sole source. Treasurer Wilton made a motion to purchase the switches from Vermont Digital in the amount of \$5,790.00 and installation at \$95.00 per hour. Motion passed.

Recreation Vehicle

Bob Peterson requested replacing a vehicle under the State of Vermont contract for a base price of \$28,589.00. He also stated he would like to purchase additional items that are not included under the contract. Additional items include, blue paint, plow prep package, trailering package, plastic bed liner and molded splash guards for an additional \$1,640.00. He then presented the Board with a quote from Byrne's Truck store for a plow package that include a stainless steel plow that he believes will outlast the painted version and one that can be in use much longer. Mayor Louras made a motion to approve the purchase of 2017 Chevrolet Silverado under the State of Vermont contract for \$28,589.00 with additional items of plow prep package, plastic bed liner and molded splash guards in the amount of \$1,640.00 and a plow package from Byrne's Truck Store with a steel plow in the amount not to exceed \$5,500.00. Motion passed.

Meeting adjourned at 2:40pm.

Respectively submitted,
Sara Magro