

**CITY OF RUTLAND
BOARD OF FINANCE
WEDNESDAY, DECEMBER 13, 2017**

Members present; Mayor Allaire, BOA President Davis and Interim Treasurer Markowski. Also present, Purchasing Agent Magro, Commissioner Wennberg, Zoning Administrator Kelly, Gail Gorruso and Clerk Heck.

Mayor Allaire called the meeting to order at 3:00 PM.

ADDITIONS & DELETIONS TO THE AGENDA:

There were no additions or deletions to the agenda.

BID AWARDS:

DPW:

Uniforms

Mayor Allaire made a note of discussing the specifics of this bid. Specifically how DPW Business Manager Gorruso received the one bid returned and opened it. Upon clarification from the City Attorney on the proper procedures of receiving bids and with no objections from any BOF member, the bid from Mitchell Screen Printing was accepted and awarded as proposed per the bid specs (Included). **Motion passed.**

Red Pine Timber Stand Sale

Commissioner Wennberg asked the Board to extend the contract of Catamount Forest Products to include remnant stands in compartments 2, 4, 6 and 8 totaling approximately 40 acres. The Board had a thorough discussion on the request, noting the original contract and the request of the commissioner. The process of RFP's and the Charter were discussed before a motion was made and seconded (Allaire, Davis) approving the recommendation to extend the contract with Catamount Forest Products and to have the City Attorney review the process of the extension. **Motion passed.**

CITY OWNED PROPERTIES

Tara Kelly - 4 properties

Zoning Administrator Kelly asked the Board to approve the following disposition recommendations from the RRA. Zoning Administrator Kelly reviewed the list of recommendations including 31 East Street, 114 Gibson Avenue, 117 State Street and 120 Crescent Street. There was brief debate amongst the Board. A motion was made and seconded (Davis, Markowski) approving the request to (disposition) market/list the four (4) requested properties listed above. **Motion passed.**

FISCAL POLICIES:

Vendor Qualifications

Interim Treasurer Markowski briefed the board on a vendor working for the City who was behind in tax bills. I.T. Markowski noted an earlier issue with another related vendor and how the City was handling the process. The conversation was for debate only and was meant to update the Board on the handling of the issue.

At 3:22 PM a motion was made and seconded to adjourn. **Motion passed.**

Respectfully submitted,

Henry A. Heck
Rutland City Clerk