

**CITY OF RUTLAND
BOARD OF FINANCE
WEDNESDAY, MARCH 22, 2017**

Present: Mayor Allaire, President Davis, Treasurer Wilton, City Clerk Heck, PA Magro, Commissioner Wennberg, Project Manager Sears and Engineer Rotondo. There were also various vendors present for bid openings.

Mayor Allaire called the meeting to order at 3:00 PM.

ADDITIONS & DELETIONS TO THE AGENDA

City Hall building issues from Treasurer Wilton, and Dave Sears asked the Board to add a procedural question and just general information for the Board. Treasurer Wilton so moved the requests and President Davis seconded. **Motion passed.**

BID OPENINGS

DPW: Combined Sewer Overflow Monitoring

Five (5) bids were received and opened. A motion was made and seconded (Allaire, Davis) to refer all bids to the DPW Commissioner. **Motion passed.**

GENERAL GOVERNMENT

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Five (5) bids were received and opened. A motion was made and seconded (Wilton, Davis) to refer the bids to the Mayor. **Motion passed.**

BID AWARDS

DPW: Downtown Gateway Improvements

Engineer Rotondo introduced the project and noted that of the three bids he received for the project, all were over budget. Mr. Rotondo provided the Board with a very detailed outline of the three bids broken down by every line associated with the project. Noting several items to be eliminated, Mr. Rotondo was able to get the cost reduced to where he could recommend a construction company and asked the Board to award the bid to R. Parker Enterprises Inc. There was brief discussion from the Board. A motion was made and seconded (Wilton, Davis) to award to low bidder R. Parker Enterprises Inc. in the amount of \$260,000 the Downtown Gateway Project. **Motion passed.**

DPW: "Work Management System Award – Facility Dude"

Commissioner Wennberg introduced new software called "Dude Solutions" asking the Board to approve his request to replace old costly software with Dude Solutions and explained his reasons for the switch. There was Q & A with the Board. A motion was made and seconded (Wilton, Davis) approving the request to switch to Dude Solution based on the bid process and specs akin to a State bid process. **Motion passed.**

DPW: Enclosed Work Trailer

Project Manager Sears asked the Board to award a bid to Lucky Trailer Sales for an enclosed work trailer. Mr. Sears noted Lucky's was the only company to respond to his bid request. Mr. Sears also noted the cost of the Trailer was \$4,440 and he asked that a ladder rack be added with an associated cost of \$300. In total the request was to approve the award to Lucky's in the amount of \$4,740.00. A motion was made and seconded (Allaire, Davis) to award the bid to Lucky's Trailer Sales in the amount of \$4,740. **Motion passed.**

Project Manager Sears then updated the Board on a potential repair to the sidewalk plow and sought guidance on how to purchase used lighting for night work that needs to be done within the city.

PURCHASE

Fire Department: Truck – State of Vermont Contract

This issue was not taken up per the request of the Fire Chief who was unavailable.

FISCAL POLICIES

Treasurer Wilton broached several issues she is concerned with specific to policies with supplies and city credit card.

Treasurer Wilton also noted a recent fire alarm inspection and sought a resolution to the two (2) heat sensors that are bad. There was brief discussion on the subject and the plan is to get them replaced.

Treasurer Wilton noted a recent invoice from Vermont Roofing for nearly \$1,000 to shovel snow off of the DPW/Engineering roof and asked if anyone had ever seen a bill for that amount for that kind of service.

Treasurer Wilton shared her concerns with the retirement of the City Custodian and wanted to know how that position will be filled and who will clean and lock up at night.

Meeting adjourned at 3:47 PM.

Respectively submitted,
Henry A. Heck