

**CITY OF RUTLAND, VERMONT  
BOARD OF FINANCE  
WEDNESDAY, JUNE 26, 2019**

Present: Mayor Allaire, President Davis, Treasurer Markowski and City Clerk Heck. Also present Commissioner Wennberg, Project Manager (PM) Sears, Ted Gillen and Commander Delpha.

Mayor Allaire called the meeting to order at 3:00PM.

**Additions and Deletions**

Mayor Allaire asked to add the item of the Historical Society to the agenda. The request Passed.

Mayor Allaire then noted that a gentleman named Clifford was present to ask the Board's permission to allow the Historical Society to add heat pumps to the building as the AC units were 25 years old and the heating units would act as a backup for the propane furnace. There was brief discussion before a motion was made and seconded (Allaire, Davis) approving the request. **Motion passed.**

**Bid Openings:**

**DPW:**

***Fire Hydrant w/ Pressure & Temperature Monitoring System***

One bid was received and opened. The bid was referred to the DPW Commissioner. **Motion passed.**

***Liquid Zinc***

One bid was received and opened. A motion was made to refer the bid to the DPW Commissioner.

**Motion passed.**

Sargeant Delpha was present from the PD for all bid awards.

**Bid Awards:**

**Police Department:**

***Building Cleaning Services***

The recommendation was to award to Central Vermont Contract Cleaners. President Davis so moved.

**Motion passed.**

***Vehicle Services & Maintenance***

The recommendation was to award to sole bidder, Howe Center Auto. President Davis so moved. **Motion passed.**

***Police Uniform Cleaning & Maintenance***

The recommendation was to award to sole bidder Modern Cleaner & Tailor. President Davis so moved.

**Motion passed.**

***Radio Repair***

Two bids were received. Sargeant Delpha asked the Board to approve Central Vermont Radio even though they were not the low bidder. There was brief debate with Sargeant Delpha noting that with the travel time to Wells Communication in Plattsburgh NY, the cost then exceeded the bid of Central Vermont. President Davis moved to award as recommended. **Motion passed.**

***Vehicle Equipment Repair***

The same vendors bidding on radio repair bid on vehicle equipment repair. Again the recommendation was for Central Vermont Communications. The request was so moved. **Motion passed.**

Project Manager (PM) Sears & Commissioner Wennberg were present for all DPW bid awards.

**DPW:**

***Aggregate***

PM Sears noted that as in the past, he would pick from the various bidders and recommend the low bidder. For winter sand and top soil PM Sears recommended Markowski. ¾ stone, inch ½ stone & crushed gravel, PM Sears recommended Florence Crushed Stone. The recommendations was so moved. **Motion passed.**

***Asphalt***

PM Sears asked to award 3/8<sup>th</sup> and ½ Asphalt to Wilk Paving. President Davis so moved. **Motion passed.**

### ***Cold Patch***

PM Sears asked to award Cold Patch to Wilk Paving. The request was so moved. **Motion passed.**

### ***Concrete Structures***

PM Sears asked to award Concrete Structures to Camp Pre-Cast. It was noted that there were twelve (12) individual structures awarded. The request was so moved. **Motion passed.**

### ***Detectable Warning Devices***

PM Sears asked to award the Detectable Warning Devices to Ferguson Water Works. This bid also contained multiple awards. President Davis so moved the request. **Motion passed.**

PM Sears asked to award the Ductile Iron Pipe, Fire Hydrants and Gate Valves to FW Webb. This bid also contained multiple awards. President Davis so moved the request. **Motion passed.**

### ***Ductile Iron Pipe***

### ***Fire Hydrants***

### ***Gate Valves***

### ***On-Site Root Treatment***

PM Sears noted that one (1) bid was received and asked that it be awarded to Duke's Root Control. PM Sears also noted that the bid was for varying lengths of pipe. There were brief questions from the Board. The recommendation was so moved and passed.

### ***PVC Sewer Pipe***

PM Sears noted that FW Webb was the low bidder and he recommended all sizes bid be awarded to Webb. The recommendation was so moved. **Motion passed.**

### ***Ready Mix Concrete***

PM Sears asked for the award to go to Carrara & Son. PM Sears spoke again about the lack of bidders and his disappointment. The request was so moved. **Motion passed.**

### ***Sewer Inspection***

PM Sears noted Hartigan as the only bidder and moved to award them the bid for sewer inspection. The Board spoke about their fees and how often they were used. **Motion passed.**

### ***Valve Curb Boxes***

PM Sears noted two (2) bidders and asked the Board to approve both as they each were low bidders based on a single valve or a pallet. PM Sears noted that the Board has held this practice in the past. **Motion passed.**

### ***Frames & Covers/Grates***

PM Sears noted that FW Webb was low bidder and asked all items bid be awarded to Webb. The request was so moved. **Motion passed.** PM Sears spoke about a self-leveling frame from a company named EJ and updated the Board on his desire to try these out. After discussion a motion was made to award to EJ self-leveling frames. **Motion passed.**

## **SOLE SOURCE PURCHASE**

### **DPW:**

### **Fire Hydrant Flow Test Equipment**

PM Sears asked the board to approve his recommendation and presented the Board with a handout from HURCO Technologies on digital flow test equipment. PM Sears explained the need and how this product would help the City. The Board asked PM Sears to gather more information on the "package" and get back to them with some \$\$ figures.

## **RRA**

### **City Owned Property - 41 Baxter Street**

The Board discussed the request from the RRA and noted that the BOF would need to approve the request to sell and the BOA would need to approve the actual sale of the property. President Davis moved to authorize the RRA to go out to sell 41 Baxter Street. **Motion passed.**

Meeting adjourned at 3:45 PM.

Respectively submitted,

Henry A. Heck  
Rutland City Clerk