

**CITY OF RUTLAND
BOARD OF FINANCE MINUTES
WEDNESDAY, SEPTEMBER 27, 2017**

Present: Mayor Allaire, Treasurer Wilton, City Clerk Heck and Purchasing Agent Magro. Also present, Commissioner Wennberg and Project Manager Sears.

Mayor Allaire called the meeting to order at 3:00PM.

ADDITIONS AND DELETIONS:

Commissioner Wennberg asked the Board to add the item of Possible Property Acquisition to the agenda. Mayor Allaire moved to approve the addition to the agenda. **Motion passed.**

BID OPENINGS:

REC:

Refrigeration Bid- One (1) bid was received and opened. A motion was made and seconded to refer the bid to the recreation department. **Motion passed.**

Rigging Bid- One (1) bid was received and opened. Debate followed on where the funds were coming from to pay for the rigging. The Board moved to delay action until more information on funding could be gathered.

BID AWARDS:

REC:

Refrigeration Bid- Bob Peterson was present and asked the Board to award the bid to RECCO. A motion was made and seconded (Wilton, Allaire) to award the Planned Maintenance Agreement to RECCO in the amount of \$6,712.00. **Motion passed.**

GENERAL GOVERNMENT:

City Hall Cleaning Contract- The Board briefly discussed the bids that were received. Treasurer Wilton wanted to research some references on one of the bids. The Board moved to table this item until the next meeting.

PURCHASES:

REC:

Vehicle Lift – NJPA program- Bob Peterson briefly introduced the request. The Board spoke on the recent introduction to the NJPA program and praised the work of Project Manager Sears on discovering this program. The Board moved to award the bid of the Mohawk vehicle lift in the amount of \$11,519.45 to NJPA. **Motion passed.**

FISCAL POLICIES

There were no items to come under Fiscal Policies.

ADDED ITEM: Commissioner Wennberg asked the Board to allow him to enter a bid not to exceed \$10,000 for the possible purchase of a property on 123 Spruce Street. Commissioner Wennberg explained the request and the specifics of such purchase. A motion was made and seconded (Wilton, Allaire) requesting the BOA grant permission to enter a bid on October 10, 2017, not to exceed \$10,000 for 123 Spruce Street, as long as the City has determined that the building will be useful for our purposes. **Motion passed.**

With nothing further to come before the Board, a motion to adjourn was made and passed. Meeting adjourned at 3:25 PM.

Respectively submitted,
Henry A. Heck