

**CITY OF RUTLAND, VERMONT  
BOARD OF FINANCE  
WEDNESDAY, MAY 8, 2019**

Present: Mayor Allaire, President Davis, Treasurer Markowski, and Purchasing Agent Magro, Chief Kilcullen and Fire Chief Larsen.

Mayor Allaire called the meeting to order at 3:00PM.

Mayor Allaire asked if there were any additions or deletions to the agenda. Treasurer Markowski asked to add discussion on new fire truck purchase. Mayor Allaire made a motion to add fire truck purchase to the agenda. Motion passed.

Bid Award:

Used Vehicle – Police Department

Chief Kilcullen made a recommendation to award the used car bid to the only bidder Alderman's Toyota in the amount of \$13,795.00. Motion passed.

Fire Truck Purchase:

Treasurer Markowski requested that the proposal for the purchase of the new fire truck be presented to the Board of Finance as any purchase over \$3,000.00 is approved by the Board per policy. Fire Chief Larsen explained the proposal process to get bids was driven by the Federal Government issuing the grant for the purchase of the fire truck. Fire Chief Larsen contacted three known fire apparatus manufacturers and asked them to provide a generic drawing, specifications and pricing estimates for the grant application. Upon review, the committee recommends Ferrara Fire Apparatus be awarded the contract for the fire truck. Ferrara Fire Apparatus is a member of the Houston - Galveston Area Council procurement service along with the City of Rutland and meets all required bid requirements for City and Federal guidelines.

Mayor Allaire stated this was an emergency situation as the ladder truck is out of service as of April 13<sup>th</sup>. Mayor Allaire has requested a letter of support for the grant from the RRMC, Claudio Forte as well as Peter Welch who will have congressional members sign as well.

Payments will be made from the Fire Equipment Fund. This was for information only.

Meeting adjourned at 3:10pm.

Respectively submitted,

Sara P. Magro  
Assistant Clerk