

**CITY OF RUTLAND, VERMONT  
PUBLIC HEARING  
DOWNTOWN CAPITAL PLAN  
MAY 18, 2015**

Members present; President Notte, Aldermen Allaire, Skates, Larson, Bloomer, and Davis. Also present, City Clerk Heck. Aldermen Humphrey, Etori, Donahue, and DePoy were absent.

President Notte called the public meeting to order at 6:15 PM.

President Notte stated that the meeting was for public input and asked Barbara Spaulding from the RRA to introduce the issue. Mrs. Spaulding stated that this Downtown Capital Plan was a new requirement for the City's redesignation. The President asked if anyone from the public had any questions. Seeing none, a motion was made and seconded to close the public hearing. (Davis, Bloomer). **Motion passed.**

The public hearing adjourned at 6:18 PM.

Respectfully Submitted,



Henry A. Heck  
City Clerk

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**CITY OF RUTLAND, VERMONT  
BOARD OF TAX ABATEMENT  
MONDAY, MAY 18, 2015**

Members Present: President Notte, Aldermen Allaire, Humphrey, Skates, Etori, Donahue, Siliski, Larson, Bloomer and Davis. Also present, City Clerk Heck. Alderman DePoy was absent.

Board President Notte called the meeting to order at 6:30 PM.

Alderman Allaire read his report from May 7, 2015 noting all committee members present as well as Assessor Keefe and Attorney Lois Baldwin, representing the Bendig abatement.

**US Bank; Personal Property:**

Alderman Allaire read his committee report from May 7<sup>th</sup>. The report noted a request from US Bank for abatement on personal property that was incorrectly listed. The report detailed the meeting of the committee and with help from Assessor Keefe the committee did confirm an incorrect payment from US Bank. A motion was made in committee to abate in the amount of \$204.21, and Alderman Allaire so moved. The motion was seconded by Alderman Siliski. There was no debate. **Motion passed.** Alderman Allaire continued with his committee report.

**Richard Bendig; 185 Dorr Dr.**

Alderman Allaire continued with his report and stated that the next request for abatement was from Richard Bendig, being represented by Lois Baldwin. The report stated that the request was for a mobile home at 185 Dorr Dr. The mobile home had been abandoned and Mr. Bendig was seeking abatement to remove the home as it held no value and he wants to replace it with another new mobile home. State Statute notes that the sale or transfer of an abandoned mobile home, all past due taxes are uncollectable, thus the request for the abatement. Alderman Allaire noted the amount of tax at \$464.79 and moved to abate based on criteria #3 in conjunction with 10 VSA 6249. Alderman Donahue seconded. There was brief debate.

**Motion passed.**

At 6:43 PM a motion was made and seconded (Allaire, Donahue) to adjourn. **Motion passed.**

Respectfully submitted,

  
Henry A. Heck  
Rutland City Clerk

**CITY OF RUTLAND, VERMONT**  
**PUBLIC HEARING**  
**MASTER PLAN AMENDMENT**  
**MAY 18, 2015**

Members present; President Notte, Aldermen Allaire, Humphrey, Skates, Etori, Siliski, Donahue, Larson, Bloomer, and Davis. Also present, City Clerk Heck. Alderman DePoy was absent.

President Notte called the public meeting to order at 6:45 PM.

President Notte stated that the meeting was for public input and asked Barbara Spaulding from the RRA to introduce the issue. Mrs. Spaulding stated that this was the first of two public hearing on the proposed amendment to the City's Master Plan. The amendment included new language and a map. The second public hearing will be held in June, followed by the Aldermen approving the new amendments. The President asked if anyone from the public had any questions. Seeing none, there was a brief question from Alderman Donahue on the changes. Mrs. Spaulding noted two paragraphs where changes were being made designating the downtown and boundaries and how it applied to Act 59.

A motion to close the public hearing was made and seconded (Davis, Skates). **Motion passed.**

The public hearing adjourned at 6:48 PM.

Respectfully Submitted,

  
Henry A. Heck  
City Clerk

**CITY OF RUTLAND, VERMONT**  
**Board of Aldermen Minutes**  
**Monday, May 18, 2015**

Board members present; President Notte, Aldermen Allaire, Humphrey, Skates, Etori, Siliski, Donahue, Larson, Bloomer, and Davis. Also present, Mayor Louras, Attorney Romeo, and City Clerk Heck. Alderman DePoy was absent.

President Notte called the meeting to order at 7:00 PM

**MINUTES OF PREVIOUS MEETINGS (May 4, 2015)**

A motion was made and seconded (Allaire, Skates) to approve the minutes of the previous meeting.

**Motion passed.**

**OUTSIDE THE RAIL**

Clay Gilbert was present to speak on an issue later in the agenda. President Notte explained the Boards procedures on speaking outside the rail.

**COMMUNICATIONS FROM THE MAYOR**

***Mayoral Appointments***

Mayor Louras asked the Board to table his list of appointments and to expect another list soon. A motion was made and seconded (Davis, Allaire) to table the nominations. **Motions passed.** Alderman Bloomer then moved to have the process of the Mayor's appointments sent to the Charter and Ordinance Committee. This motion was seconded by Alderman Davis. **Motion passed.**

***Transfer Sick Time***

Mayor Louras then asked the Board to approve a request for the transfer of sick time for Tyson Barlow. The Mayor noted the past practice of such request and sought to have the Board suspend the rules and approve the transfer of 312 hours. A motion was made and seconded (Larson, Davis) to suspend the rules and take the issue up that evening. **Motion passed.** A motion was made and seconded (Larson, Davis) approving the transfer of the 312 hours. **Motion passed.**

**ADDITIONS AND DELETIONS TO THE AGENDA**

Alderman Allaire wanted to add a short report of the MVRTD as he was the representative. Alderman Allaire so moved his request. It was seconded by Alderman Bloomer. **Motion passed.**

Board President Notte then noted the request from Clay Gilbert on his request for a Special Events Permit for Rutland Recovery Celebration and asked the Board to take the issue up now.

***S.E.P. Request; Rutland Recovery Celebration, July11, 2015, NOON – 6PM***

A motion was made and seconded (Davis, Larson) to suspend the rules and take the issue up that evening. **Motion passed.** A motion was made and seconded (Davis, Larson) approving the request for Rutland Recovery Celebration, for July 11, 2015 from noon to 6PM for a block party recovery celebration on Granger St. between 1<sup>st</sup> St. and South St. Mr. Gilbert spoke on the event and invited all to attend. **Motion passed.**

President Notte moved back to the agenda schedule.

**REPORTS AND LETTERS FROM DEPARTMENT HEADS AND OFFICIALS**

***Treasurer Wilton; April Treasurer's Report***

Treasurer reviewed her April report and stated she expected that budgeted Revenue and Expense were on target for year end. The Treasurer noted that the Sewer Fund was still cash negative. The Treasurer noted a potential Finance Committee referral on how to set the tax rate and wanted to wait until the May's Treasurer Report was presented before any tax rate discussion. Her report was for information only and welcomed any questions or comments.

**James Rotondo; City Engineer, Request to Appoint Authorized Representative for NWNSSP**  
City Engineer Rotondo introduced his request as a housekeeping request to satisfy the State guidelines and to ask the Board to add him as the City "Authorized Representative" for the NWNSSP as Evan Pilachowski was listed and had since left the City. A motion was made and seconded (Davis, Larson) to suspend the rules and take the issue up that evening. **Motion passed.** A motion was made and seconded (Davis, Larson) to circulate for signatures for the appointment of the authorized representative, naming James A. Rotondo, P.E. City Engineer. **Motion passed.**

**Barbara Spaulding; RRA, Downtown Capitol Plan & Budget Approval**

Mrs. Spaulding asked in light of the earlier public hearing and of the comments made and received that the Board approve the Downtown Capital Plan and Budget as presented. A motion was made and seconded (Allaire, Davis) to suspend the rules and take the issue up that evening. **Motion passed.** A motion was made and seconded (Allaire, Davis) approving the Downtown Capital Plan & Budget as presented. **Motion passed.**

**REPORTS OF STANDING COMMITTEES**

**Tom DePoy; Chair Public Works Committee**

Alderman DePoy was absent and the President moved on to the next committee report.

**Chris Siliski; Chair, Finance Committee**

Alderman Siliski read his committee report from May 7<sup>th</sup> and noted his committee reviewed the 2014 FY Audit. The report detailed seven (7) "bullet points" from the high praise the auditor bestowed for the last seven (7) years of accomplishments to Pension & Sewer Fund concerns. Alderman Siliski's report was for information only.

**David Allaire; Chair, Charter & Ordinance Committee**

Alderman Allaire read his committee report from May 11, 2015. The committee met to discuss the issue of a possible smoking ban at multi-family apartment units. Mr. William Jalbert presented the request and sought relief from landlords not enforcing their regulations for non-smoking units. The committee was split on their desired action and decided on a multiple approach of reaching out to the Vt. Rental Property Owners Association and to also look at presenting new ordinance language that would coincide with State Statue and be enforceable. The issue is to remain in committee. No action was sought and the report was for information only.

**REPORTS OF SELECT COMMITTEES**

**Matt Bloomer; Chair, HR Committee**

Alderman Bloomer read his committee report from May 13, 2015. The report was a continuation of the previous meetings and specifically the benefits section of the handbook. Jody Breault, HR Manager distributed copies of her proposal on various insurances, retirement benefits and assistance programs available to employees. Prior to the meeting ending the issue of exempt and non-exempt employees was discussed. That topic is not part of the handbook and will be looked at as soon as Ms. Breault has all department heads job descriptions. The report was for information only and will be continued on June 8<sup>th</sup>.

**REPORTS OF REPRESENTATIVES**

Alderman Allaire had a brief report from the MVRTD on their proposed 2016 FY budget. There was a brief discussion with the lease at the Transit Center as well. The report was for information only.

**PETITIONS, LETTERS, MISCELLANEOUS COMMUNICATION**

**S.E.P. Request; Down Right Special Buddy Walk, October 3, 2015 8AM – 3PM**

Board President Notte read the request and sought the Boards action. A motion was made and seconded (Allaire, Larson) to suspend the rules and take the issue up that evening. **Motion passed.** A motion was made and seconded (Allaire, Larson) approving the request for Down Right Special Buddy Walk on October 3, 2015 from 8 AM to 3 PM in Main St. Park. **Motion passed.**

***S.E.P. Request; 30<sup>th</sup> Annual Crowley Brothers Road Race, Sunday, 6-14-2015, 5AM – NOON***

Board President Notte read the request and sought the Boards action. A motion was made and seconded (Davis, Larson) to suspend the rules and take the issue up that evening. **Motion passed.** A motion was made and seconded (Davis, Larson) approving the request "as stated by the chair". **Motion passed.**

***Use of Sidewalks Request; Brix Wine Bar, 118 Merchants Row***

There was brief discussion on a rules suspension as the issue was discussed at the last meeting when an outside (Alcohol) consumption permit was approved. The City Attorney stated a rules suspension was in order. A motion was made and seconded (Davis, Larson) to suspend the rules and take the issue up that evening. **Motion passed.** A motion was made and seconded (Davis, Donahue) authorizing the Clerk to sign. The Clerk advised an amendment was needed to include a proof of insurance. Alderman Davis so moved and Alderman Donahue seconded. **Motion passed.**

**BOARD OF TAX ABATEMENT**

There were no tax abatements to come before the Board.

A motion was made and seconded (Davis, Donahue) to move into the Board of Control Commissioners. **Motion passed.**

**BOARD OF CONTROL COMMISSIONERS**

***Outside Consumption Request; Vermont Tap House, Authorize Clerk to Sign***

Board President Notte read the request. Alderman Davis so moved and Alderman Allaire seconded. The President stated that the motion was to authorize the Clerk to sign the outside consumption request for VT. Tap House. **Motion passed.**

A motion was made and seconded (Davis, Allaire) to move out of the Board of Control Commissioners. **Motion passed.**

**UNFINISHED BUSINESS**

Board President Notte spoke very briefly on the Public Works Committee report on the agenda and noted the absence of Alderman DePoy and the lack of minutes that another committee member could have presented. President Notte stated that the report would be reported out at the next BOA meeting.

Alderman Larson spoke on parking meter issues from 2010 that still have not been restored, specifically Church St. by Longfellow School. Alderman Davis noted that there was an even bigger picture with parking that needs discussion. A motion was made and seconded (Larson, Davis) to refer the Church St parking meters issue to the Public Works Committee. **Motion passed.**

**MISCELLANEOUS MOTIONS, RESOLUTIONS, NEW BUSINESS**

There were no issues to come before the Miscellaneous Motions, Resolutions or New Business portion of the agenda.

At 7:46 PM a motion was made and seconded (Davis, Allaire) to adjourn. **Motion passed.**

Respectfully submitted,

  
Henry A. Heck  
Rutland City Clerk