

BOARD OF FINANCE  
WEDNESDAY, JULY 8, 2015

Present: Mayor Louras\*, President Notte, Treasurer Wilton, Commissioner Wennberg, Purchasing Agent Magro, Engineer Rotundo and Bob Protivansky.

Meeting was called to order at 2:05 pm.

**Additions and Deletions:**

Treasurer Wilton made a motion to add the Purchasing Agent do an analysis of the phone bill charges for each department as some to be much more than others without any explanation. President Notte made a motion to add the request under general Government Building Management. Motion passed.

Bid Awards

**Sodium Aluminate**

Bob Protivansky recommended to award sodium aluminate to the low bidder Holland Company in the amount of \$2.16 per gallon. Treasurer Wilton made a motion to award to Holland Company. Motion passed.

**Sodium Hypochlorite**

Bob Protivansky recommended to award sodium hypochlorite to the low bidder Surpass Chemical in the amount of .748 cents per gallon. Treasurer Wilton made a motion to award to Surpass Chemical. Motion passed.

**Sodium Metabisulfite**

Bob Protivansky recommended to award sodium metabisulfite to the low bidder Holland Company in the amount of \$1.23 per gallon. Treasurer Wilton made a motion to award to Holland Company. Motion passed.

**Polymer**

Bob Protivansky recommended to award to the low bidder Atlantic Coast Polymer in the amount of \$1.785 per pound. Treasurer Wilton made a motion to award to Atlantic Coast Polymer. Motion passed.

Mayor Louras arrived at 2:10pm.

**Sewer Rehabilitation Lining**

Engineer Rotundo stated that Kenyon Pipeline was the apparent low bidder for the original bid. The original bid came in higher than estimated so in order to reduce costs, both bidders were asked to review the bid specifications and take exceptions as necessary in order to reduce costs without reducing product quality. Precision Trenchless reduced their bid by \$10,000 but required more time to complete – March 30, 2016. Kenyon Pipeline reduced their bid by \$40,000 and switched from the specified styrene based resin to a “green” non-styrene resin. The “green” liner allowed them to save money associated with catching, testing and disposing of process water containing concentrations of

styrene. Engineer Rotundo recommended Kenyon Pipeline as they have offered the best price for both the original and revised bid and their revised bid provides an alternate "green" resin which should be beneficial in the Moon Brook application. Mayor Louras moved to award the bid to Kenyon Pipeline Inspection in the amount of \$214,000.00. Commissioner Wennberg stated there were sufficient funds in the CSO Fund to cover the cost of the project. Treasurer Wilton complimented Engineer Rotundo on his presentation. Motion passed.

### **Digital Mail Machine**

Treasurer Wilton made a motion to award the purchase of a digital mailing machine to Northeast Mailing Systems in the amount of \$3,293.00. Motion was seconded and passed.

### General Government Building Maintenance

#### Utilization of Phone Service

Treasurer Wilton explained to Mayor Louras that she had added this item to the agenda. She requested Purchasing Agent Magro look into the costs of the phone service within different departments because they appeared inconsistent. Purchasing Agent Magro stated that the City had not yet implemented our new telephone system and when that does happen there should be more consistent charges for lines. Treasurer Wilton withdrew the request until the phone system was converted.

Meeting adjourned at 2:25pm.

Respectively submitted,  
Sara Magro