

BOARD OF FINANCE  
WEDNESDAY, AUGUST 12, 2015

Present: Mayor Louras, President Notte, Assistant Treasurer Markowski, Commissioner Wennberg, Purchasing Agent Magro, Engineer Rotundo, Project Manager Sears, Superintendent Wight, Bob Peterson, Jim Davidson and Craig Jewett.

Meeting was called to order at 2:05 pm.

Additions and Deletions:

There were no items added or deleted from the agenda.

Bid Openings

**Demolition 13 Pine Street**

Two bids were received and opened. Mayor Louras made a motion to refer to Building and Zoning. Motion passed.

Bid Awards

**Tennis Court Resurfacing**

Superintendent Wight recommended the low bidder, Recreational Surfacing be award the bid in the amount of \$15,600.00. The work will include resurfacing Rotary tennis, Monsignor tennis and basketball courts. Mayor Louras made a motion to approve. Motion passed.

**Roof- Spruce Street Garage**

Project Manager Sears stated one bid was received and recommended Vermont Roofing, in the amount of \$13,985. Project Manager Sears stated VLCT, our insurance carrier would cover the cost less the \$1,000 deductible. Mayor Louras made a motion to approve. Motion passed.

**Roof Top Air Conditioner**

Commissioner Wennberg made a recommendation to award the roof top air conditioner to the low bidder Trane in the amount of \$19,234.00. Commissioner Wennberg stated Dave Adams reviewed the bids and the unit proposed is a very efficient model for a very good price. Mayor Louras made a motion to approve the award to Trane in the amount of \$19,234.00. Motion passed.

**Door Replacement WWTF- (10)**

Commissioner Wennberg made a recommendation to award to the low bidder Countryside Glass in the amount of \$17,250.00. Mayor Louras made a motion to award to Countryside Glass for \$17,250.00. Motion passed.

Rotary Park Change Order Request

Superintendent Wight stated there was a request for change order in the amount of \$7,000.00 from Belden at the Rotary Park Field Improvements project. Superintendent Wight presented a hand out for members that outlined the events that took place that led to the change order request stating Belden Company found unsuitable material at the site and asked Superintendent Wight and Bob Peterson to view. Superintendent Wight

authorized the removal of the material and had it replaced knowing there was additional money in the field maintenance fund that could cover the cost. After speaking with Mayor Louras he stated she would have to go to the Board of Finance as at the time the project was approved, the minutes reflect no change orders would be allowed. The minutes reflect the project was approved in the amount of \$132,750 with Mayor Louras specifically noting, no change orders. Superintendent Wight stated the project is near completion and she did not budget any additional contingency funds. Craig Jewett from Otter Creek Engineering gave a brief overview of the material that was considered unsuitable and what that meant to the overall project stating the material in that location was an extremely soupy wet silt clay and it was obvious that the integrity of this portion of the field would be compromised if the native material was to remain. He also explained specifics to the contract regarding the contractor's responsibility to replace the material. He clarified that the change order request is in the amount of \$7,000.00, however, the City will receive a credit from the contractor in the amount of \$2,250.00 leaving a net balance of \$4,750.00. Superintendent Wight explained that money allocated for this project in the field maintenance account was available to make up the difference. After several minutes of discussion and Mayor Louras stating his frustration with the contractor and not Superintendent Wight, he made a motion to approve the change order request. Motion was seconded and passed.

#### General Government Building Maintenance

##### Historical Society Building

Purchasing Agent Magro presented the Board with a letter and photos of the Historical Society building at 95 Center Street on behalf of Tom Carpenter, Chairman of the Board. Jim Davidson was in attendance to answer questions. The photos show deteriorated roof molding woodwork on the building. They are requesting repair and replacement of the wood and painting. Mr. Davidson stated they have not requested an estimate because of the concern of lead paint. Mayor Louras suggested Purchasing Agent Magro request an estimate for the work to be performed and that estimate will be reviewed and possibly placed in next year's budget. Commissioner Wennberg suggested Dan Colomb from Colors and More as he has performed work for the Commissioner in the past and is certified for lead paint removal.

##### Purchase Lighting for Dorr Drive Bridge

Commissioner Wennberg presented a request to purchase lights for Dorr Drive bridge circumventing the bid process explaining that earlier this year a request was made to change the design of the bridge to include lighting as VTrans did not include lighting because the bridge it is replacing does not have lighting. However, the length of the new bridge is 275 feet long, substantially longer than the current one. The contract has already been awarded so adding lighting would have involved some redesign and a change order with an associated cost of approximately (\$100,000.00) to be paid fully by the City. As an alternative, Engineer Rotundo investigated the use of off-grid solar lighting, which would require minimal redesign and would not involve the installation of conduit, wiring or additional connection to GMP. After searching several alternatives,

they located a vendor, Inovus Solar with a product design exactly for this type of installation. Engineer Rotundo has been working with VTrans and fighting bridge construction deadlines to get the bridge redesign completed to support the additional lights. In order to avoid delaying the bridge project, the order needs to be placed without competitive bidding. The bridge will require four lights, and the per unit price is \$8,769 plus anchor bolts and shipping. However, for ten or more the price per unit is reduced to \$5,100 plus anchor bolts and shipping. The City has several locations where the additional lights could be used. The request is to purchase ten Inovus Solar 25 foot off-grid street lights without bidding for a total cost of \$61,178.04. It should be noted that VTrans did not charge the City additional fees for re-design to include the off-grid lighting. President Notte stated he wanted lights on the bridge. Mayor Louras made a motion to approve the purchase of the off-grid solar lighting to Inovus Solar for the amount of \$61,178.04 with the money to be paid out of contingency. Motion was seconded and passed.

Meeting adjourned at 2:50pm.

Respectively Submitted,  
Sara Magro