

**C.A.I.R. COMMISSION**  
**COMMISSION FOR ACCESSIBILITY IMPROVEMENT IN RUTLAND**

Minutes

Wednesday, June 18, 2014

**Present:**           **Chair:** Robert Barrett  
                          **Alderman:** None Present  
                          **Other Attendees:** Jessica Butterfield, Nate Stansberry, Glen Reed

The meeting was held at 3:30pm in the Rutland City Alderman's Chambers on the 2<sup>nd</sup> Floor. It was adjourned at roughly 3:50 pm.

Robert (Bob) Barrett opened the meeting and led a brief discussion on the previous unofficial meeting (lack of quorum) and also the budget of the CAIR Committee of \$2000. The issue of braille in the elevator was then discussed and Nate Stansberry asked for contacts with the company to contact about getting it resolved.

Glen brought up some access issues at the police department (handicap parking, emergency bell) and Jessica mentioned an issue on West St. hill south of Nichols St. which she referred to as a "big bump".

A discussion was also held on a potential complaint form that Glen had developed for the public to use to report ADA compliance issues.

Glen also mentioned an event that the VCIL will be holding at the Asa Bloomer Building on the 2<sup>nd</sup> floor on July 15<sup>th</sup>.

The meeting was concluded by an update to status of sidewalk projects slated for this construction season by Associate City Engineer Nate Stansberry.

The meeting was then adjourned with the next proposed for July 16, 2014.

Respectfully submitted,

Nate Stansberry, Associate City Engineer DPW