

RUTLAND CITY CITY-OWNED PROPERTIES COMMITTEE

MEETING MINUTES - September 5, 2017

Present: Matt Bloomer (MB), David Cooper (DC), Brennan Duffy (BD), Tara Kelly (TK), and William Notte (WN)

TK, Chair, called the meet to order at 8:30 am

ADDITIONS AND DELETIONS TO THE AGENDA - none

PUBLIC COMMENT - none

NEW BUSINESS

TK distributed materials developed to guide the process of soliciting and accepting applications for people interested in purchasing City-owned properties.

It was discussed whether or not certain people should be excluded from submitting applications based upon their status as a City official or employee. All agreed that it would pose a conflict if someone were directly involved in making decisions during the selection process. At minimum, members of this Committee and the Board of Aldermen should not be involved in the decision making if they or members of their household will directly benefit from the decision made. It was suggested that in such cases, at minimum, there should be full disclosure and recusal from the decision-making process.

Several logistical issues related to the applications were discussed. TK will further research which codes need to be met once a property is conveyed to an applicant and which can be delayed until occupancy is expected. MB will further research what can be included in the agreement related to timelines and enforcement if violations are not addressed. It was agreed that a 10% deposit will be required at the point this committee is ready to recommend the selection of a potential purchaser to the Board of Aldermen. MB will bring the committee a recommendation for establishing a timeframe for closing once a property is approved for conveyance by the Board of Aldermen.

It was suggested that when a property is ready to be marketed, an open house will be scheduled and promoted for potential purchasers to walk through the property with the Building Inspector.

Tax Stabilization was discussed as a potential tool for incentivizing certain types of purchases. This will be promoted as a possibility with all specific questions directed to BD and the RRA.

MB shared his thoughts about why it makes the most sense to accept applications for all properties that are offered for sale to the public into one process. Options #2 and #3 would be combined under this scenario. MB and TK will bring this idea to the Board of Aldermen for discussion and proposed change to the decision tree.

MEETING ADJOURNED AT 10:00 AM