

Minutes
February 27, 2019

Present: Susan Schreibman (SS), *Larry Walter (LW), Alvin Figiel (AF) and Dave Coppock (DC).

Absent: Patrick Griffin (PG).

Also Present: Tara Kelly, Planning Director and Zoning Administrator, Steve Peters of Downtown Rutland Partnership and Barbara Spaulding, Recording Secretary.

SS, Chair, called the meeting to order at 5:30 pm.

- I. ADDITIONS/DELETIONS** – SS added an update of the Sign Ordinance under Old Business.
- II. PUBLIC COMMENT** – None.
- III. APPROVAL OF MINUTES – February 7, 2019.**

DC moved to approve the minutes of February 7, 2019. AF seconded. Motion passed unanimously.

IV. NEW BUSINESS – Downtown Transportation Fund Resolution.

Steve Peters, Executive Director of the Downtown Rutland Partnership, was present to discuss an application to the DTF for pedestrian wayfinding signage in the downtown. He provided copies of example photos depicting sign dimensions, information planned for the signs, transportation options, key locations and distance. The project is for 10 pole signs and one large sign in Depot Park that can be easily updated.

*LW arrived.

SS read the required resolution to the Commission. DC moved to approve the Chair sign the resolution on behalf of the Commission. AF seconded. AF added that someone with a design background should be a part of the contract decision. Motion passed unanimously.

V. OLD BUSINESS – Sign Ordinance Update.

SS and DC attended the Charter & Ordinance meeting on Monday. They updated the Commission on concerns discussed at the meeting that included grandfathering signs, a fund for businesses to assist in complying with the new ordinance, triggers for compliance, enforcement, illumination and lumens and sign districts matching zoning

districts. The Charter & Ordinance Committee will most likely not meet again to discuss the sign ordinance until after the elections and reformation of the committees.

Tiny House Discussion.

SS discussed how several towns out west handle tiny houses in their zoning.

AF said he would contact the town manager in Ludlow to discuss their process with tiny houses. He added that mandated architectural details of tiny houses may make them more palpable in all neighborhoods.

DC and LW will research east coast towns' zoning on tiny houses for the PC meeting in April.

State Designations.

SS said Ed Bove invited ACCD to participate in a discussion regarding State Designations at the March 27 meeting and suggested inviting other municipalities. SS said the meeting will be held at the RRPC to accommodate larger attendance.

Zoning Update.

SS and Tara met to discuss how to proceed with reviewing the proposed zoning. It was decided that the Planning Commission would focus on each section separately. A copy of the most recent draft will be distributed to the Commission with discussion of Section 2 scheduled for the first meeting in April.

VI. CORRESPONDENCE.

AF moved to authorize the Chair to submit a letter of support for Same Sun of Vermont to construct a photovoltaic electric net-metering system at 360 West Street provided there are no environmental concerns. DC seconded. Motion passed unanimously.

AF moved to receive and file the correspondence from CBRE regarding their collocation of antennas at 160 Allen Street. LW seconded. Motion passed unanimously.

VII. ADJOURN.

AF moved to adjourn. DC seconded. The meeting ended at 6:35 pm. The next meeting will be held March 27.

For the Commission:

Barbara Spaulding, Recording Secretary