



RUTLAND CITY PLANNING COMMISSION

P.O. BOX 969
RUTLAND, VT 05702

Minutes **February 8, 2017**

Present: Susan Schreibman (SS), Alvin Figiel (AF), Dave Coppock (DC), Pat Griffin (PG) and Larry Walter (LW).

City staff present: Tara Kelly (TK) and Bob Tanner (formerly Barrett) (BT).

SS, Chair, called the meet to order at 5:30 pm

- I. ADDITIONS/DELETIONS** – None.
- II. PUBLIC COMMENT** – None.
- III. APPROVAL OF MINUTES – January 25, 2017.**
Accepted as presented. DC moved and PG seconded to approve the minutes.
- IV. NEW BUSINESS** – SS discussed the letter of endorsement for Tara Kelly as Planning Director/Zoning Administrator and the Commission decided to wait to send it to the new Mayor and Board of Aldermen after the March election.
- V. OLD BUSINESS**

TK provided the Commission members with copies of the 4 proposals received from consultants seeking to assist with the Zoning Revision process. Scoring sheets were provided. Each member will review and score proposals and be ready to discuss at the next meeting, scheduled for February 22nd. SS asked that copies be sent to the following people with an invitation to participate in the decision including an option to provide scoring sheets if they can't be present at the meeting: David Cooper, Brennan Duffy, Michael McClallen, Stephanie Lorentz, Ed Clark and William Notte.

The Commission then moved into reviewing the rough draft Sign Ordinance. A number of edits were made to the document. The following were identified as items to research further:

- Business Park – existing sign dimensions (Larry)
- Drive Thru Menu Boards – existing sign dimensions (Bob)

AF presented a draft map created to show proposed “sign districts” matched to the district types outlined in the draft table. The map was reviewed. BT will review in further detail.

BT informed the commission that a sign permit application has been received to add an Electronic Messaging Board to an existing sign. While this will need to be reviewed

under the current ordinance, this is one area that has broad consensus by the Commission to prevent more from being installed. There was a discussion about taking steps to prevent more of these between now and the time when the Sign Ordinance is fully reviewed and discussed. TK will research options for a temporary moratorium on such signs.

VI. **CORRESPONDENCE** - None.

VII. **ADJOURN** - Meeting was adjourned at 6:57 PM (moved LW, seconded all)