



RUTLAND CITY PLANNING COMMISSION

City Hall – 52 Washington St. – Rutland, VT 05701
Mailing Address: P. O. Box 969 – Rutland, VT 05702
Phone: 802-773-1800

Minutes May 24, 2017

Present: Susan Schreibman (SS), Alvin Figiel (AF), Dave Coppock (DC) and Patrick Griffin (PG).

Also Present: Barbara Spaulding.

SS, Chair, called the meet to order at 5:30 pm.

- I. ADDITIONS/DELETIONS** – None.
- II. PUBLIC COMMENT** – None.
- III. APPROVAL OF MINUTES** – **May 10, 2017.**

SS suggested changing Complete Streets “ordinance” to guidance document. DC moved to approve the minutes of May 10, 2017 as amended. AF seconded. Motion was approved unanimously.

- IV. NEW BUSINESS** – None.
- V. OLD BUSINESS** – **Complete Streets Guidance Document.**

Copies of the Complete Streets Guidance Document were distributed to the Commissioners. A public meeting on the draft will be held Tuesday, June 13 from 5:30-7:30 pm at the Rutland Recreation Department Courcelle Building on North Street Ext. Following discussion of the Planning Commission’s role in the finalization of the document both PG and DC plan to attend the meeting.

Sign Ordinance Presentation, Outstanding Issues on Draft Document and Map and schedule outreach.

PG went through the presentation on his laptop. The following changes were suggested:

- Sign dimensions for Dollar General, provided by Bob Tanner, will be added.
- Add Howe Center photo as a sign example.
- Add +/- to frontage numbers.
- Change reference to “pole” sign.
- Tara will increase text size to table and remove highlight.
- Change color of arrows to “neon pink” on electronic signage slide.

- Reverse Externally Illuminated slide first. Show proposed signs before prohibited signs.

PG said he would tidy up and finish the presentation for distribution. Discussion continued as to when to request a meeting of the Charter & Ordinance Committee. The Commission decided to wait until July to have the presentation referred to Charter & Ordinance.

The Commission continued to work on the remaining issues in the 4/26/17 draft of the sign ordinance. The following changes were made:

- Pg. 5, Signs in the Rutland Downtown Redevelopment Area, keep as is.
- Pg. 10, "Open" signs, add (with neon or LED letters).
- Pg. 10, Signs – Business Park Entrance, needs additional input.
- Pg. 10, Signs – Gas Stations, keep as is.
- Pg. 12, Temporary Signs – Public Events, keep Rutland City groups as is.
- Pg. 14, #13. Pennants etc. Seek additional input.
- Pg. 14, Prohibited Signs 1. Electronic Messaging Boards Prohibited except for Civic Org.
- Pg. 14. Prohibited Signs, Add 3. Internally illuminated signs, except District A.

Barbara distributed copies of the Design Control Districts and current zoning maps as prepared by Tara.

Zoning Rewrite.

The Commission discussed the intensity of use in SFR district. SS would follow up with Tara on the map for the group to understand existing non-conforming uses and where variances have been issued.

VI. CORRESPONDENCE – PG moved to approve the following correspondence. AF seconded. Motion was approved unanimously.

Federal Communications Commission, 5/24/17, new tower submission packet, 258 N. Main St. 106 Review.

VII. ADJOURN.

PG moved to adjourn. AF seconded. Motion was approved unanimously. The meeting ended at 6:57 pm. The next meeting will be June 28.

For the Commission:

Barbara Spaulding, Recording Secretary