

Rutland City Planning Commission
Minutes of Zoning Update Input Session – focus on Design Review
August 8, 2017

Present: Susan Schreiberman (SS), Dave Coppock (DC), Larry Walter (LW), Patrick Griffin (PG), Alvin Figiel (AF)

Also Present: David Cooper, Ed Clark, and Brennan Duffy, of the Zoning Bylaws Advisory Group; Jim Pell of the Development Review Board; Matt Whitcomb of the Rutland Redevelopment Authority Board; and Tara Kelly, Planning Director & Zoning Administrator.

Facilitators: Juli Beth Hinds and Carol Rhea, Orion Planning & Design

SS, Chair, called the meeting to order at 9:00 am.

Carol Rhea began with a brief overview of design guidelines in small, rural communities and how they can make a big difference even with minimal regulations (copies of the presentation are available).

The group reviewed current practices, how the current ordinance addresses design review and where it is insufficient or inconsistent and therefore can cause uncertainty for both applicants and the DRB.

The role of the Architectural Review Committee was discussed. JB Hinds informed the group that according to State Statute (24 V.S.A. 117) the ARC should be re-established as an advisory board to the Development Review Board. There was a discussion about what the purview of the ARC would be in terms of scope of review and in which districts.

Concepts such as basic landscaping, enclosing dumpsters, parking circulation, downcast lighting (30 foot poles provide good lighting and requires less poles), and curb cut control were discussed.

The purpose of this meeting was to discuss and understand issues. No decisions were made.

I. ADJOURN.

The meeting adjourned at 11:00 am.

For the Commission:
Tara Kelly, Recording Secretary