



## RUTLAND CITY PLANNING COMMISSION

City Hall – 52 Washington St. – Rutland, VT 05701  
Mailing Address: P. O. Box 969 – Rutland, VT 05702  
Phone: 802-773-1800

9/17/14

### **Minutes September 17, 2014**

Present: Susan Schreibman (SS), Dave Coppock (DC) and Jerry Hansen, (JH).

The meeting was called to order by JH, Chair, at 7:03 pm.

#### **I. ADDITIONS/DELETIONS – None.**

#### **II. PUBLIC COMMENT – None.**

#### **III. APPROVAL OF MINUTES – August 20, 2014.**

SS moved to approve the minutes of August 20, 2014. DC seconded. Motion carried unanimously.

#### **IV. NEW BUSINESS – Strong Communities, Better Connections Program**

Barbara Spaulding discussed a pilot program introduced by VTrans and the Agency of Commerce and Community Development to provide municipalities funding for the integration of transportation and land use planning. Brennan Duffy is working on an application to hire a consultant to study the existing transportation infrastructure and how it can be utilized to develop land uses within the Downtown and Rutland as a whole. The application is due Oct. 3 and requires a public engagement piece and a steering committee. The Planning Commission will be asked to designate a member to sit on the steering committee that will be made up of representatives from the City, RRPC, property stakeholders, the Bus and VT Railway. The Board of Aldermen signed a resolution in support of the application and committed up to \$4,000 in matching funds along with \$4,000 from the RRA Capital Fund.

#### **Downtown Gateway Planning Grant update.**

Brennan prepared a written update on the status of the Downtown Gateway Planning Grant which was distributed to the Commissioners. Funds for the study were awarded through a Municipal Planning Grant which are administered through the Planning Commission. The second requisition and interim report for the project is due by September 19. As mentioned in the update the project is on track and expected to be completed by the end of the year.

**Rutland City Master Plan confirmation update.**

Barbara attended the Communities Issues Committee meeting on Sept. 16 and answered questions with regard to the City's revised master plan. The Committee recommended confirmation of the plan to the full board of the RRPC. SS said the RRPC Board did confirm the plan at its meeting later that evening.

Barbara did note that in the City's next revision of the master plan, the Communities Issues Committee said they need to see a paragraph dedicated to explaining the plan's compatibility with other Town plans. SS said it was a requirement under state statute. Barbara plans to contact Laura Keir for the Committee's minutes and scorecard to include in the grant file.

**V. CORRESPONDENCE.**

SS moved to receive and file the following correspondence. DC seconded. Motion carried unanimously.

8/26/14 – Town of Rutland, draft Municipal Plan; and  
9/2/14 – Shrewsbury VT Draft Hazard Mitigation Plan, notice of public comment.

**VI. ADJOURN.**

SS moved to adjourn. DC seconded. Motion carried unanimously. The meeting ended at 7:25 pm.

For the Commission, Barbara Spaulding, Recording Secretary