



RUTLAND CITY PLANNING COMMISSION

City Hall – 52 Washington St. – Rutland, VT 05701
Mailing Address: P. O. Box 969 – Rutland, VT 05702
Phone: 802-773-1800

Minutes November 14, 2018

Present: Susan Schreibman (SS), Larry Walter (LW), Alvin Figiel (AF) and Dave Coppock (DC) and Patrick Griffin (PG).

Also Present: Alderman Mattis, *Tara Kelly, Planning Director and Zoning Administrator, and Barbara Spaulding, recording secretary.

SS, Chair, called the meeting to order at 5:30 pm.

- I. ADDITIONS/DELETIONS – None.**
- II. PUBLIC COMMENT – None.**
- III. APPROVAL OF MINUTES – October 24, 2018.**

LW moved to approve the minutes of October 24, 2018. PG seconded. Motion passed unanimously.

IV. NEW BUSINESS – SS suggested that the Dec. 12th meeting include a pot-luck Holiday party.

V. OLD BUSINESS – SS asked about the Young Professionals Summit. PG said it went well.

Finalize Sign Ordinance draft.

SS said she met with Atty. Bloomer to review liens on property in the event of unlawful or unsafe signs in order to recoup the cost for removing the signs; and insurance requirements. She said the Mayor asked for a copy of the draft. PG suggested providing a copy to the Mayor and the Aldermen simultaneously.

- Tara Kelly arrived.

Copies of the draft Sign Ordinance were distributed. The Commission focused on the highlighted sections. Discussion centered on unsafe, unlawful and abandoned signs. The Commission agreed that it is important to be fair but also encourage compliance with the new sign ordinance for grandfathered signs when applicable. The language in this section was cleared up.

There was also discussion regarding maintenance of signs and the timing of conversion to externally illuminated signs. Tara volunteered to make the requested changes to the document and include the table and map before submitting to the Community and Economic Development Committee of the Aldermen.

SS said she would ask Melinda Humphrey to schedule a meeting of the Committee to discuss the draft sign ordinance and make the power-point presentation.

Rutland Creek Path Segment 4 – SS discussed the construction schedule from Markowski.

VI. CORRESPONDENCE – None.

VII. ADJOURN.

LW moved to adjourn. The meeting ended at 6:43 pm. The next meeting will be held December 12, 2018.

For the Commission:

Barbara Spaulding, Recording Secretary