

Recreation Committee 11/10/15, called to order 5:35

Committee members attending; Chris Siliski, Matt Bloomer, Tom Depoy, Chaired by Melinda Humphrey
Others in attendance; Gary Donahue, Chris Etori, David Allaire, Treasurer Wilton, Cindi Wight, Bob Peterson

1. Professional Services for Municipal Pool

- See attached 10/28 memo from Superintendent Wight
- Cindi clarified that the \$3500 ask for in person meetings with Weston and Sampson should have been included in their original proposal to us, but was an oversight. She will ask if they are flexible to or would consider one or more of the meetings to be done over phone or via Skype to save travel cost.
- Without the \$8k grant obtained and managed by RRPC, the Rec department would have moved forward with the contract as is, without the additional operations cost analysis and in person meetings.
- Alderman Siliski moved to recommend to the full Board for approval, to allocate \$2500 for operation costs analysis as outlined in the 10/28 memo. PASSED 4-0
- Alderman Siliski moved to recommend to the full Board for approval, to allocate \$3500 for additional in person presentation and outreach costs as outlined in the 10/28 memo. PASSED 3-1

2. Rotary Park Project Funding

- See attached 10/29 memo from Superintendent Wight
- The Rec Department applied and was selected for a Land, Water, Conservation Grant for a pavilion project at Rotary Park. A waiver of retro activity to allow us to consider the funds already spent on the park upgrades towards the municipal match required for the grant, was not approved.
- Superintendent Wight indicated that if the match for the grant is not approved, no pavilion will be built at this time, but it does not impact the current field renovations, Phase 2. The pavilion is considered Phase 3 of the rotary park project. Phase 4 is a walking path that is not yet funded though it is the type of project that is a good opportunity for in-kind labor and materials donations.
- Alderman Depoy moved to authorize up to \$40,717.09, the total remaining in the Home Depot Fund, to go towards the municipal match for the Land, Water, Conservation Fund grant Rutland was selected to receive for a pavilion at Rotary Park as outlined in the 10/29 memo. PASSED 4-0

3. Giorgetti Update

- Cindi previously discussed with and alerted facility users/stakeholders of the content of this update
- The Giorgetti facility is currently operational and up to code (grandfathered)
- The Recreation Department's recommendation at this time is to indefinitely put on hold the pursuit of \$2.5 million in upgrades
- Looking forward, the Rec Department plans to determine future best use and programming, as well as potential improvements to the facility that would not require funding by bond.
- The \$2.5 million upgrade design that came out of study, would essentially add comfort and bring the building up to code (required with the upgrades).
- Concerns mentioned by Aldermen and Rec staff in attendance included maintaining current level of operability, other potential uses of the facility, declining size of user groups and age of the refrigeration system
- This agenda item is for information only and remains in committee

10/28/15

Memo

To: Rutland City Alderman
From: Cindi Wight, Superintendent
Re: White Pool
White's Park – Professional Services

I am pleased to report that we were able to successfully work with the Rutland Regional Planning Commission in regards to the hazardous materials assessment at White Pool. The RRPC will be covering the full cost of the assessment through a Brownfield Grant. Ed Bove from RRPC reached out to me about the opportunity after reading an article about our plans in the Rutland Herald. Our original cost to Weston & Sampson for the work was \$8,000 which is now covered by the grant.

I would like permission to contract with Weston and Sampson for additional work and outreach. Information was requested at a previous BOA meeting to determine operation costs. Weston & Sampson is able to provide us with the estimated annual building expenses (excluding man power) at a price of \$2,500 including all expenses. We would determine the operating costs in-house for the staffing of the facility.

In addition, I would like to have Weston & Sampson come to Rutland for three separate visits. One would be for the presentation of the design and assessment information to the Recreation Committee; the second would be for the full BOA meeting to answer any additional questions; and the third would be for a public forum to present information if the BOA approves sending the project to a bond vote. The cost for the three meetings including all travel expenses is \$3,500.

Project savings - \$8,000 with RRPC covering hazardous assessment
Additional work - \$2500 for operation costs and \$3500 for outreach with Weston & Sampson

Funding sources for the \$20,000 originally requested

\$17,200 – White Fund; \$1,000 – 100-7-60-40-430.003 - repair and maintenance of building;
\$1,800 – Activities Fund with White Pool designated funds

New suggested funding breakout

\$17,200 – White Fund; \$800 – 100-7-60-40-430.003 – repair and maintenance of building

If you have any questions you can reach me via email at cindiw@rutlandrec.com or 773-1822 ext. 15.

Thank you.

10/29/15

Memo

To: Rutland City Alderman
From: Cindi Wight, Superintendent
Re: Rotary Park

Request

Permission to use up to \$40,717.09 that remains in Home Depot Fund to match a Land, Water, Conservation Grant for a pavilion with restroom and storage area at Rotary Park.

Background

We applied for a Land Water Conservation Fund grant in early spring 2015 for Rotary Park. The State, Forest Parks and Recreation encouraged us to apply for the grant and if we were accepted would submit a waiver of retro activity to the National Park Service to allow us to use the money we were spending on the field as a match for the pavilion. The pavilion is Phase 3 of the Rotary Park project and is to include a restroom and storage area. Phase 1 was the tennis courts and playground project which was completed in 2009. The field renovation was Phase 2. Phase 3 is the pavilion and Phase 4 is a walking path around the park.

It is a competitive grant process and we were selected. Unfortunately our waiver was not approved by the National Park Service. The age of the Rotary Park building required a historical review which was not on file. We are still eligible to receive 50% of the project cost from the Land, Water and Conservation Fund if we can come up with the matching funds. We are currently finalizing costs working with companies to allow us to do some of the work in-house. The in-kind work is eligible as part of the city match. The project was originally estimated to cost \$110,000. We are confident we can either bring the cost of the project down or make up the \$15,000 difference with the in-kind labor of our parks crew and volunteers.

Funding Sources if project is \$110,000

\$40,000 – Home Depot Fund
\$15,000 – In-kind labor
\$55,000 – Land, Water and Conservation Fund

Funding Sources if project is \$90,000

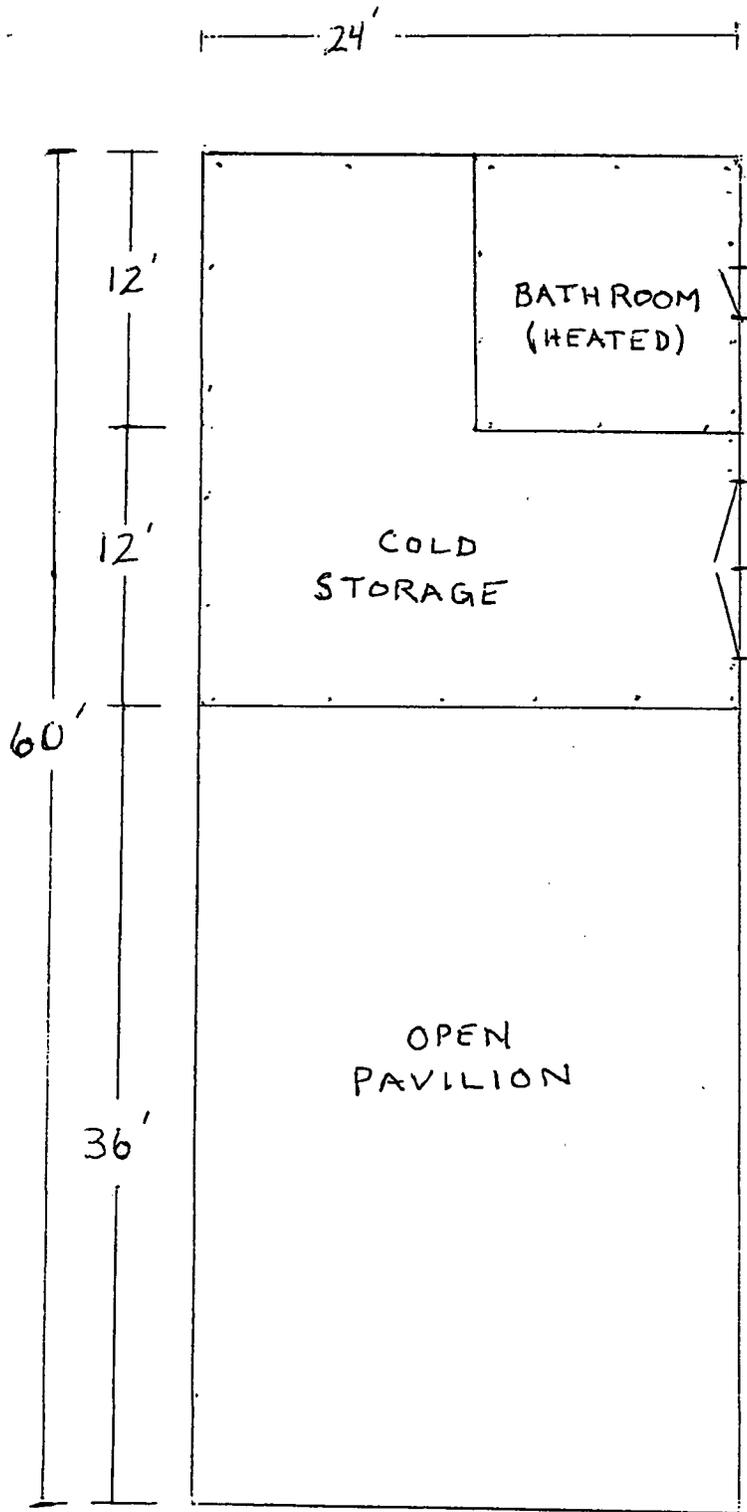
\$40,000 – Home Depot Fund
\$5,000 – In-kind labor
\$45,000 – LWCF

We will maximize the use of our parks crew and volunteers for an in-kind match as much as feasible.

If you have any questions you can reach me via email at cindiw@rutlandrec.com or 773-1822 ext. 15. To reach me after hours or on Monday you would need to call my cell phone at 558-1565. I will have limited access to phone calls on Monday. Bob Peterson will be representing the department on Monday.

Thank you.





3000 lb \$128.00 per yd
 3500 lb 131.00 per yd
 30 YDS 3000 lb = 3900.0
 \$8.00 PER YARD Fiber = 300.0
 .415 pr ft.
 82 pc # 4 BAR = 680.0
 BAG TIES \$ 40.00
 ANCHOR BOLTS \$ 45.00
 6" x 1/2" 184
 74.70
 per 5000

BATHROOM TO BE INSULATED
 NO WINDOWS IN BUILDING