

**CITY OF RUTLAND  
BOARD OF FINANCE  
WEDNESDAY, JUNE 28, 2017**

Members present; Mayor Allaire, Treasurer Wilton, BOA President Davis and City Clerk Heck. Also present, Superintendent Wight, City Engineer Rotondo, Project Manager Sears and various vendors.

Mayor Allaire called the meeting to order at 3:00 PM.

**ADDITIONS & DELETIONS TO THE AGENDA:**

A request to add the discussion of Archeological issues with a new water main to the agenda was made and seconded. **Motion passed.** Treasurer Wilton also noted a desire to discuss an elevator issue and the continued discussion on HVAC.

**BID OPENINGS:**

**DPW:**

***Aggregate***

One (1) bid was received and opened. A motion was made and seconded (Wilton, Davis) to refer the bid to the DPW Commissioner. **Motion passed.**

***Aluminate***

Four (4) bids were received and opened. A motion was made and seconded (Wilton, Davis) to refer the bids to the DPW Commissioner. **Motion passed.**

***Hypochlorite & Metabisulfite***

Two (2) bids were received and opened. A motion was made and seconded (Wilton, Davis) to refer the bid to the DPW Commissioner. **Motion passed.**

***Polymer***

Two (2) bids were received and opened. A motion was made and seconded (Davis, Allaire) to refer the bid to the DPW Commissioner. **Motion passed.**

**GG:**

***Printing/ mailing tax and utility bills***

Two (2) bids were received and opened. A motion was made and seconded (Davis, Allaire) to refer the bid to Treasurer Wilton. **Motion passed.**

**REC:**

***Wood Fiber Material***

Two (2) bids were received. These bids were tabled until the next BOF meeting as they were delivered earlier than the dated bid opening.

**BID AWARDS:**

**DPW:**

***Aggregate***

Project Manager Sears asked the Board to award the winter sand at \$7.60 per ton and topsoil at \$18.00 per cubic yard bids to Markowski Excavating. The request was so moved and seconded. **Motion passed.**

**REC:**

***Basketball Systems***

Superintendent Wight was present to ask the Board to award the Basketball system to Future Pro and gave a very brief review of the bids and the two options available. The request to award the basketball systems

with the "downgraded" rim in the amount of \$6,905.00 to Future Pro was so moved and seconded, (Davis, Allaire). **Motion passed.**

The Board then was updated on the issue associated with the new water main on Park Street heading up to Campbell Road and the Archeological issues associated with that project. Otter Creek Engineering was hired as the design engineer of this project and as such they are responsible to present an Archeological Resource Assessment (ARA) to the State. Mark Youngstrom was present to advise the Board on what was needed and to get the Board to sign off on this part of the project. A motion was made and seconded (Davis, Wilton) to amend the awarded contract with Otter Creek Engineering, to include the Archeological services as discussed. **Motion passed.**

**FISCAL POLICIES:**

There were no issues to come before the Board.

**GOVERNMENT BUILDINGS:**

Treasurer Wilton noted two issues she wanted to discuss with the Board. The first being the single elevator and its current repair and the need to replace the elevator door in the basement. Treasurer Wilton also noted the continued discussion and her desire to start the process, (RFP) of looking at a contract company to evaluate and service the HVAC systems within the City.

With no other items to come before the Board, a motion was made (Davis) to adjourn.

At 3:41 PM the Board adjourned.

Respectfully submitted,

Henry A Heck  
Rutland City Clerk