City of Rutland, Vermont

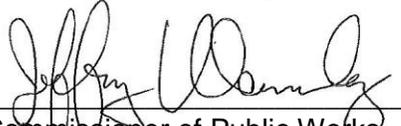# Department of Public Works

Policy Regarding Sidewalk Construction and Reconstruction

Sidewalk work to be done by the Department of Public Works (DPW) shall be prioritized in the following categories:

- Replacing defective sidewalk that creates a hazard to pedestrians
- Upgrading sidewalk to conform to accessibility standards
- Sidewalk disturbed by street or utility construction
- New sidewalk in areas of heavy pedestrian traffic

A partial list of sidewalks proposed to be constructed or reconstructed in the current fiscal year shall be established and maintained by the Commissioner of Public Works. The list shall be prioritized based upon the categories listed above. The work shall be done as resources allow. Monies used to accomplish this work shall be those monies appropriated in the approved DPW budget for the fiscal year along with any grant or other funds secured specifically for sidewalk work. Requests by property owners will be considered but individual property-specific repairs or replacements will not be undertaken by DPW unless they are part of a larger priority project as described above.

Alternatively, a property owner may, at his/her's own expense, contract with a private contractor to perform the work provided that the performance of such work is not contrary to any City Ordinances or provisions of the City/Union Contract. A written request shall be submitted to the Commissioner who will either grant or deny the request in writing. If granted the work must be done by a contractor experienced in such work and to the standards as issued by the City Engineer. Before beginning the work the owner must secure a "Digging in the Street Permit" from DPW.

Commissioner of Public Works

(See page 2 for Sidewalk Request Form)

Sidewalk Request Form

<u>Work by Private Contractor</u>

The undersigned hereby requests that the Commissioner of Public Works grant permission to allow undersigned to contract with a private contractor at my sole expense to perform the following work at the location and approximate quantity mentioned above:

☐ Construct new concrete sidewalk

☐ Remove and replace existing sidewalk with concrete sidewalk

I understand and agree that the work will be done by a contractor experienced in concrete sidewalk construction and to the standards as issued by the City Engineer. No work will begin prior to the issuance of a "Digging in the Street Permit" from DPW.

Proposed Contractor: _____ Granted __ Denied __ Date: _____

_____
Commissioner of Public Works

Request Date: _____ Location of Work: _____

Property Owner: _____ Day Phone:_ _____

Mailing Address: _____ Email: _____

_____

Signature of Property Owner: _____

City of Rutland DPW   Tel: 802-773-1813
P.O. Box 969   Fax: 802-775-3947
Rutland, VT 05702-0969   DPW Office is located at City Hall, 52 Washington

(See page 1 for Sidewalk Construction and Reconstruction Policy)

CURB REQUEST FORM

Work to be done:

_____ feet +/- of concrete curb   _____ feet +/- of granite curb

Work by DPW

The undersigned hereby requests that the Department of Public Works perform the following work at the location and approximate quantity mentioned above. The work includes excavation, materials, clean up, top soil, seeding and all other work associated with the construction. The unit cost to property owners for curb is as follows: (Effective 2016). The actual cost will be based upon field measurement of installed work.

I hereby agree to pay such proportion of the cost of said curb as itemized above. (Ref: City of Rutland's Charter, Chapter 3).

☐ Construct and/or repair curb (See fees below*)

*Fees for construction and/or repair curb: Concrete 6" wide $18.00 per linear foot
                                                     Granite 6" wide $40.00 per linear foot

_____
Commissioner of Public Works

Request Date: _____ Location of Work: _____

Property Owner: _____Day Phone: _____

Mailing Address: _____Email: _____

_____

Signature of Property Owner: _____

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