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**CITY OF RUTLAND, VERMONT**  
**Board of Aldermen Minutes**  
**Monday, November 19, 2018**

Members present; President Davis, Aldermen Notte, Humphrey, Ryan, Etori, Tommola, Mattis, Gillam, Clifford and Whitcomb, Alderman DePoy was absent. Also present, Mayor Allaire, Attorney Bloomer and City Clerk Heck.

**7:00 PM BOARD OF ALDERMEN MEETING**

President Davis called the meeting to order at 7:00 PM.

**MINUTES OF PREVIOUS MEETINGS (November 5, 2018)**

A motion was made and seconded (Mattis, Etori) approving the minutes of the previous meeting. **Motion passed.**

**OUTSIDE THE RAIL**

Susan Schreiber from the Rutland City Planning Commission was present to inform the Board on the background work the commission had done getting prepared for recommending new sign ordinance language. A motion was made and seconded (Humphrey, Etori) referring the issue to the Community & Economic Development Committee. **Motion passed.**

Joseph Giancola was present to ask the Board to waive the wastewater permit fee for Dana Center at 41 E. Center Street. Mr. Giancola briefed the Board why he believed he should not have to have a new permit. Commissioner Wennberg was present and did speak on the issue, noting that the city used data from the State to set fees. No action was taken by the Board.

**COMMUNICATIONS FROM THE MAYOR**

Mayor Allaire was present, but had no items for the Board.

**ADDITIONS AND DELETIONS TO THE AGENDA**

There were no additions or deletions to the agenda.

**REPORTS AND LETTERS FROM DEPARTMENT HEADS AND OFFICIALS**

**Brennan Duffy; Director RRA, BIAP and WWRRI Requests**

Brennan Duffy, Director of the RRA was present to introduce the request from the RRA Board recommending BIAP and WWRRI incentives. Mr. Duffy noted that the RRA Board reviewed the applications, which met all of the eligibility criteria and recommends that the Board approve both. A motion was made and seconded (Gillam, Ryan) suspending the rules and taking action that evening. **Motion passed.** A motion was made and seconded (Clifford, Whitcomb) approving the BIAP grant in the amount of \$5,000 to be paid to the applicant at the time the business becomes operational and the waiver of the \$3,712 water and sewer allocation fee. **Motion passed.**

**DPW Commissioner Wennberg, Recommendation for wastewater related engineering services from the RFQ**

Commissioner Wennberg was present to introduce his request. Commissioner Wennberg noted that the City received nine (9) responses to their RFQ and was pleased with those firms. Commissioner Wennberg explained how the process worked based on State guidelines and had presented the Board with a chart and recommendations. A motion was made and seconded (Mattis, Whitcomb) suspending the rules and taking action that evening. **Motion passed.** A motion was made and seconded (Mattis, Whitcomb) approving the selection of the engineering consulting firms for wastewater engineering services as outlined in the commissioners memo. There was some debate. **Motion passed.**

**Treasurer Markowski; Treasurer's Report**

Treasurer Markowski was present to review her Treasurer's Report for Period 4. Treasurer Markowski reviewed her outline page of highlights noting cash balances, delinquencies, pool cash, YTD revenues vs. expenses and RRA. Treasurer Markowski also noted her office was in the middle of the audit and working with FATHOM conversion for water & sewer collection. There were no questions and her report was for information.

**Deputy Chief Lovett; Request to dispose equipment**

Deputy Chief Lovett was present to review his request to dispose of old engine #4. Deputy Chief Lovett noted that the vehicle has been inoperable for a year and is worth scrap value only. Deputy Chief Lovett was also requesting any funds generated from the sale to be placed in the Fire Equipment Fund. A motion was made and seconded (Gillam, Ryan) suspending the rules and taking action that evening. **Motion passed.** A motion was made and seconded (Gillam, Mattis) approving the sale with funds to be placed in the equipment fund. **Motion passed.**

**REPORTS OF STANDING COMMITTEES**

There were no reports of standing committees.

**REPORTS OF SELECT COMMITTEES**

There were no select committee reports.

**REPORTS OF REPRESENTATIVES**

There were no representative reports.

**PETITIONS, LETTERS, MISCELLANEOUS COMMUNICATION**

There were no petitions, letters, or miscellaneous communications to come before the Board.

**BOARD OF CONTROL COMMISSIONERS**

There were no items to come before the Board of Control Commissioners.

**UNFINISHED BUSINESS**

There was no unfinished business to come before the Board.

**MISCELLANEOUS MOTIONS, RESOLUTIONS, NEW BUSINESS**

Alderman Tommola spoke about a letter from the office of Heaton & Fisch Dental Associates. Alderman Tommola spoke of the horrid details of the letter and the terrible response from 911. Alderman Tommola moved to refer the issue to the Public Safety Committee and sought representatives from the State and 911 to answer these questions. Alderwoman Ryan seconded. Alderman Gilliam spoke on this issue, recalling the elimination of Rutland's call center. Mayor Allaire also voiced his concern. President Davis asked for the local Rutland delegation to be noticed.

Alderman Clifford asked the Clerk to separate his Budget Committee meeting and warn water and sewer budget on December 11, 2018.

There was brief debate on an earlier motion to refer the sign ordinance to Community & Economic Development and why not Charter and Ordinance Committee. There was brief debate, no action was taken.

Alderman Ettori asked about getting more information on water allocation fees, based on the earlier conversation from Mr. Giancola.

At 7:33 PM a motion was made and seconded (Clifford, Mattis) to adjourn. **Motion passed.**

Respectfully submitted,

Henry A Heck  
Rutland City Clerk