

BOARD OF FINANCE
WEDNESDAY, OCTOBER 28, 2015

Present: President Notte, Treasurer Wilton, Purchasing Agent Magro, Superintendent Cindi Wight, Jay Thomas and Project Manager Sears.

Meeting was called to order at 2:05 pm.

Additions and Deletions:

There were no changes to the agenda.

Bid Openings:

DPW

Work Uniforms

One bid was received and opened. Treasurer Wilton made a motion to refer to Commissioner Wennberg. Motion was seconded and passed.

West Street Manhole Cover

One bid was received and opened. Treasurer Wilton made a motion to refer to Commissioner Wennberg. Motion was seconded and passed.

Killington Avenue Sidewalk Extension (RFP)

Two bids were received and opened. Treasurer Wilton made a motion to refer to Commissioner Wennberg. Motion passed.

Bid Awards:

Rec

Baxter Street Fence

Superintendent Wight made a recommendation to award the Baxter Street fence to the low bidder Middlebury Fence Company in the amount of \$12,898.00. Treasurer Wilton made a motion to accept the bid from Middlebury Fence Company. Motion was seconded and passed.

Vending Machine

Superintendent Wight made a recommendation to award the purchase of a vending machine to Betson Company. Although the bid is not the lowest, it offers the greatest flexibility in stocking odd shaped items. The machine also allows for use of credit cards without an upgrade at an additional fee. Treasurer Wilton made a motion to authorize the purchase of the vending machine from Betson company in the amount of \$5,893.00. Motion was seconded and passed.

Project Manager Sears updated the Board on the repairs for the vactor truck. The total for repairs is \$9,949.95 to come out of the Waste water collection budget. This was for information only.

General Government Building Management:

Treasurer Wilton informed the Board that she was able to use furniture from the Rutland Bankruptcy Court and DPW was able to move it to city hall. This was for information only.

President Notte moved to adjourn at 2:25pm.

Respectively submitted,
Sara Magro