

**Finance Committee**

**8/11/2022**

**Topic: Non-tax revenue & ARPA funds review**

**Members present:** Davis, Savage, Talbott, Whitcomb

**Others present:** Mayor Allaire, President Doenges, Alderman Franco, Andrew Strniste, Chief Kilcullen, Mark Sadakeirski, Treasurer Markowski

Meeting called to order at 5:30pm.

The first item addressed was Non-tax revenue relative to the department of building and zoning. Andrew provided the committee with a memorandum outlining a proposed fee schedule. Andrew reviewed a chart outlining proposed fees for permit applications and registration fees. Mayor Allaire made note that in developing the fee schedule there was outreach to contractors who expressed their belief that the fee schedule appeared reasonable. Alderman Talbott inquired if there was a penalty in place for failing to obtain a certificate of occupancy. Andrew noted that the penalty for not obtaining a certificate of occupancy would be five times to cost of the fee.

Alderwoman Davis made a motion to recommend to the full board the adoption of the building and zoning fee schedule as presented and to include a double certificate of occupancy fee for requests occurring within 24 hours.

The second item addressed was the review of ARPA funds. Alderwoman Davis noted that the 150,000 meadow street pavilion request could be removed from the list of items still under considerations. The committee discussed the remaining sizeable request from the department of public works and that a meeting should be scheduled in the near future to review this request. The committee agreed that the parking kiosk upgrade request could be removed from the list of considerations. Mayor Allaire detailed items that have been identified within City Hall that will require upgrades and refurbishing in the near future. Alderman Talbott asked if City Hall had any historic designations that could allow for additional funding sources. Chief Kilcullen provided an overview of requests related to the police department. Chief Kilcullen stated we could reduce the IT hardware request from \$100,000 to \$40,000. Chief Kilcullen indicated that the premium pay request could be reduced from \$80,000 to \$24,000.

This item will remain open in committee with a plan to schedule meetings with the department of public works, the fire department, and police department to discuss their outstanding requests.

The meeting adjourned at 6:20pm.