

Rutland City Police Commission

February 12, 2018

Present: Chairman Sean Sargeant, Commissioners Luther Brown, Michelle Fairbrother and Tom Calcagni

Others present: Chief Kilcullen, Analyst Brad GoodHale, Sgt. Ken Mosher, Commanders LaChance and Sheldon, Union President Melissa Sharkis

Chairman Sargeant calls the meeting to order at 6:03pm led by the Pledge of Allegiance

Motion made by Commissioner Fairbrother and seconded by Commissioner Calcagni to approve the minutes of 1/8/18. Motion passed.

Introduction/Recognition of Police Department Members

Chief Kilcullen swears in FTO Officers Tyler Billings and Jared Dumas.

Public Comment

Chief Kilcullen indicates he received a call from a resident of N. Main St. on Thursday with complaints about operations of the Rutland City Police. Police responded and did a wellness check with the complainant who has mental health issues with access to the city services.

Chief Kilcullen indicates that he received a thank you to the officers who responded to her home and saved her life. Officers Rosario and Rose from Sgt. Lorman's shift were the two that responded.

Chief Kilcullen received a referral from Mayor Allaire, as he had received correspondence from a woman with concerns about her son that had issues at school and how the school addressed them. Interviews were held with the family and the investigation will be completed with findings soon.

A letter was received on 1/18/18 from a resident who has concerns with his neighbors who share the same space and claims they are trying to get into his property and his areas as his locks have been tampered with. The Department attempted to reach out to the other tenants with no contact. They will be following up on this.

Communication from the Union

Nothing to report except that they are waiting to start the contract negotiations.

Commander's Report

Commander LaChance reports that Commander Sheldon and Sgt. Mosher have been working on cleaning out the property room and moving things out to give more room for property. A new property form has been created to include, if property is not picked up and claimed within 90 days, it can be disposed of.

They are in the process of getting a Bocce team together to participate in the CFAC Bocce Tournament that is scheduled for April 28, 2018.

Commander Sheldon reports that six pounds of marijuana was seized and taken off the streets by Officer Harvey and Cpl. Plemmons.

Commander Sheldon and Communications Operator Leinoff will be attending Social Media Training on Friday.

A (Ready for Approval) RFA Committee has been created, made up of a detective, a patrolman and a sergeant to streamline the officers' reports to speed up the process of completing a case.

Mapping Update

Analyst Brad GoodHale has changed up the presentation. He provides information for a two week period of 1/7 to 2/3 for 2014, 2015, 2016 with 2017. The average number of calls for service for 2014-2017 is 885 with an average number for this time period is 875.

The following calls for service for suspicious calls, thefts and family fights are going down considerably; drugs and vandalisms are down by 1; Intoxications are up. Discussions held. Analyst GoodHale will send the reports to Executive Assistant Zambon for the 4 week period of 1/7 to 2/3 2014-2017 versus 2018 calls for service to forward to the Commissioners.

The average number for robberies for the last 4 years was 7, aggravated assaults was 47, forced burglaries was 76, non forced burglaries 46, larcenies 151 and all other larcenies 413.

Analyst GoodHale is working on streamlining the numbers for 2018.

Next Analyst GoodHale reports on DDACTS preliminary numbers broken down for three zones:

Zone 1 for 2014 125, 2015 153, 2016 28, 2017 75 and 2018 11

Zone 2 for 2014 68, 2015 97, 2016 15, 2017 33 and 2018 4

Zone 3 for 2014 77, 2015 99, 2016 28, 2017 54 and 2018 4

Shows the zones compared to the total city numbers. Shows a heat chart for Time of Day/Day of week CAD calls for 2018.

Budget

We are 58.33% through the year and 56.8% of the budget has been spent. Chief Kilcullen indicates that the Acting Treasurer, Mary Markowski is good to work with. They now have a small petty cash fund that they didn't have before. Credit Cards are being issued for the Department.

Chief's Report

1/9 Special Liquor Committee meeting was held with reference to a second license request for the Techno Club, which was not approved.

1/11 - School cabinet had monthly meeting and some of the new officers were introduced.

1/19 - Castleton University Emergency Service Professional Night. Officers Klementowski, Warfle and Czachor.

2/1 - State's Attorney's 3rd Annual Open House was held.

2/8 - Project VISION had their annual night meeting which is typically in April and saw different faces.

2/16 - Sanctuary House Graduation scheduled.

2/26 - GMP took ownership of the house at 60 Cleveland Avenue and working on it to put back on the market.

Personnel

Officer Bryant Cleveland's last day was January 28.

Record's Clerk Deb Pockette has submitted her retirement notice as of 3/30/18. There is interest within the department to filling this position.

Training

Chief Kilcullen met with the HR Director and went over training opportunities to include sexual harassment awareness training, domestic violence training and hazmat training. Sgt. Sheldon has started Patrol on the necessary trainings.

KRONOS, the City's time keeping system, is being rolled out and no date set for the entire city, but has started with Admin.

Training

- 1/13 and 14 - Officer Harvey attended a canine seminar in Concord, NY.
- 1/16 to 19 - Officers Klementowski and Maguire attended and completed the FTO Course.
- 1/25 and 26 - Sgt. Lorman, Officer Heater, CO Brady attended Group Crisis Intervention Training.
- 1/31 and 2/2 - Sgt. Whitehead attended Taser Recertification Class.
- 2/5 - CPR and First Aid completed except for one more class on the 27th for Officer Dumas.

Upcoming Trainings

- 2/14 to 16 - Officers Ashe and Morgano to attend a Domestic Baseline Train the Trainer; training is held every 2 years.
- 2/16 - Sgt. Sheldon, CO Leinoff and possibly Commander Prouty to attend Social Media Training, A Tool for Modern Policing.
- 2/21 - The SAs office is conducting Domestic Violence Training for sworn personnel.
- 2/21, 23 and 24 - The firearms instructor is going to conduct an Active Shooter Training.
- 2/24 - Sgt. Lucia and Cpl. Plemmons to attend the NCIC Full Service Operator's Course.
- 2/26 to 3/2 - Sgt. Lucia and Cpl. Warfle, DUI Detection and SFST Instructor Development Course.
- 6/4 to 6/8 - Officers Alger and Ashe to attend Crisis Negotiation Training at the VT Police Academy.

Officer Maguire is out on medical leave.

Chief Kilcullen submitted the Fair and Impartial Policing Policy for approval of the board. After discussion, Commissioner Brown makes a motion to authorize Chairman Sargeant to sign and adopt the policy effective 3/1/18 and motion was seconded by Commissioner Calcagni. Motion passed.

A motion to go into Executive Session under Title 1 VSA Section 313a4, disciplinary or dismissal of public officer or employee was made by Commissioner Calcagni and seconded by Commissioner Brown. Motion passed at 6:58pm.

Executive Session

The executive session began, present with police commission members, Chief Kilcullen to discuss matters that if disclosed publicly at this time, could place the City, the Department or an employee of the department at risk.

Submitted by:

Nancy Manning

- cc: Chief Brian Kilcullen
- Mayor David Allaire
- Police Commission
- City Clerk Henry Heck
- Board of Aldermen
- Union President Melissa Sharkis