



Zoning Department
 2nd floor of City Hall
 PO Box 969
 Rutland, VT 05702
 802-773-1800 ext. 8

DEVELOPMENT REVIEW BOARD APPLICATION

REQUEST FOR A WAIVER OF DIMENSIONAL STANDARDS

See §31-411 for information about the purpose and review of Waivers.
All information requested on this application must be completed in full.
Failure to provide the information on this form or in the site plan
could result in your application being rejected or delayed.

PROPERTY ADDRESS / LOCATION _____

OWNER(S) OF RECORD Name(s) _____

Mailing Address _____ Phone # / email _____

CONTACT PERSON (if different) Name _____

Mailing Address _____ Phone # / email _____

PARCEL SIZE _____ **MORE THAN ONE PARCEL INVOLVED?** Y / N _____

EXISTING USE(S) OF PROPERTY _____

WHAT IS THE PROJECT YOU WANT TO DO? _____

WHAT PART OF THE REGULATIONS ARE YOU SEEKING RELIEF FROM? _____

WHY IS A WAIVER NECESSARY? _____

SITE PLAN REQUIREMENTS: PLEASE SEE ATTACHMENT A FOR A CHECKLIST OF FEATURES TO SHOW ON YOUR SITE PLAN.

NOTIFICATION OF ADJOINING PROPERTY OWNERS: In accordance with 24 V.S.A. §4464(a), notification must be provided to all adjoining property owners. After deeming this application complete, the Zoning Administrator will provide you with the notification to be provided and a list of parties to which it must be sent via certified mail or provided in person with signature obtained.

ADDITIONAL PERMITS REQUIRED: The applicant/property owner retains the obligation to identify, apply for, and obtain all relevant City and State permits for this project. State permit advice can be obtained from the Regional Permit Specialist at (802) 282-6488.

I hereby certify all information requested as part of this application has been submitted and is accurate to the best of my knowledge.

 SIGNATURE OF APPLICANT PRINT NAME DATE

 SIGNATURE OF PROPERTY OWNER PRINT NAME DATE

For Office Use Only

PARCEL ID # _____

DATE APPLICATION RECEIVED BY BUILDING AND ZONING OFFICE _____

I HAVE REVIEWED THIS APPLICATION AND FIND IT TO BE COMPLETE

Administrative Officer

Date

REFERRED TO DEVELOPMENT REVIEW BOARD _____ (date)

DATE OF PUBLIC HEARING _____ (date)

DATE HEARING ADJOURNED _____ (date)

Application was **approved** by the Development Review Board of the City of Rutland, Vermont on _____
subject to the requirements and conditions of said decision. (date)

Application was **denied** by the Development Review Board of the City of Rutland, Vermont on _____
(date)

WAS DECISION APPEALED WITHIN 30 DAYS? Yes / No

SPECIAL NOTES

EXHIBIT A – SITE PLAN REQUIREMENTS
To be used with all Waiver Applications

The following information must be submitted in order of your application to receive proper review. Failure to provide the information could result in your application being rejected or delayed.

Lot drawn to scale with the following features shown:

- Date
- North arrow
- Scale used
- Location and dimensions of property lines and easements
- Road names and access points to the road(s)
- Location and dimensions of all existing structures on the lot
- Location and dimensions of all proposed new structures on the lot
- Setback distances of all proposed structures from property lines
- Location and dimensions of parking areas, driveways and other impervious surfaces
- Number and location of parking spaces (including ADA accessible spaces)
- Physical features (streams, wetlands, vegetation etc.) – including existing and proposed landscaping