

CITY OF RUTLAND
CITY HALL, 1 STRONGS AVENUE
POST OFFICE BOX 969
RUTLAND, VERMONT 05702

INVITATION TO BID

Pursuant to Chapter 17 of the Revised Charter of the City of
Rutland, Vermont sealed bids are requested for the following:

LIQUID SODIUM ALUMINATE

Per attached Specifications and Stipulations

BID DEADLINE: 4:00 p.m., Friday, June 9, 2023

BID OPENING: 3:00 p.m., Monday, June 12, 2023

NOTE: IT IS A STRICT POLICY OF THIS OFFICE THAT BIDS RECEIVED LATER THAN THE TIME AND DATE
SPECIFIED SHALL NOT BE OPENED.

Sealed Bids will be opened at a meeting of
the Rutland City Board of Finance
and read aloud.

Questions concerning bid specifications should be directed to:

Bob Protivansky, Wastewater Treatment Plant
Greens Hill Lane, P.O. Box 969, Rutland, Vermont 05702
(802) 773-1800

BIDS MAY BE SUBMITTED ON LINE AT WWW.RUTLANDCITY.VERMONT, MAILED OR DELIVERED TO:

Sara Magro, Purchasing Agent
City Hall, 1 Strongs Avenue
Post Office Box 969
Rutland, Vermont 05702

**CITY OF RUTLAND, VERMONT
BID STIPULATIONS**

1. **GENERAL:** The City of Rutland reserves the right to waive any informality in, to accept portions of, or to reject any and all bids not deemed in the best interest of the City.
2. **QUANTITIES:** Quantities, if estimated, are given only as a basis for comparison of bids. The City reserves the right to increase or decrease the quantities as may be deemed necessary. Actual quantities to be delivered will be requested by the Department Head or the authorized representative.
3. **PRICES:** All prices quoted should be the **delivered price** to Rutland, Vermont. All prices quoted to remain in effect throughout the "Bid Period", except as provided in the "Escalation Clause".
4. **BID PERIOD:** The bid period will be the fiscal year for which the bid is awarded, unless stated otherwise in the bid documents or unless the bid is awarded for a definite number of items. The City of Rutland operates on a fiscal year July 1 through June 30.
5. **ESCALATION CLAUSE:** All successful bidders will be entitled to an increase or the City of Rutland a decrease in the approved bid unit price of materials based upon the fluctuation of the market price of the affected materials. No allowance will be made for overhead, profit, handling or storage. Increases in bid prices will be allowed only to the extent that the increase in the market price cost to the bidder is documented to the Rutland City Board of Finance. Documentation may include actual invoices or evidence of posted prices by the bidder's supplier. Increases will be subject to the approval of the Board of Finance.
6. **SERVICE CHARGES:** The City of Rutland, in all good faith, attempts to pay bills weekly. However, due to course of events, this schedule cannot always be followed, causing some payments to be delayed beyond the normal thirty day period. For this reason, notice is hereby given to all bidders, that in the event payment is delayed over thirty (30) days, the City of Rutland will not accept Service Charges for Past Due Balances over 30 days.
7. **PURCHASE ORDERS:** No materials will be accepted by the City of Rutland unless specifically requested by approved Purchase Order.
8. **PAYMENT OF INVOICES:** The City of Rutland pays by invoice. All invoices should reference the City Department that placed the order and **the Purchase Order Number**.
9. **ADDITIONAL STIPULATIONS:** Specifications for bid items may contain additional stipulations pertinent to the material being bid.
10. **CANCELLATION OF BID AWARD:** Failure to meet bid specifications or delivery dates may result in cancellation of a bid award by the Board of Finance.

CITY OF RUTLAND
BID SHEET

ITEM: Liquid Sodium Aluminate
BID PERIOD: July 1, 2023- June 30, 2024
SPECIFICATIONS: See attached sheet
Liquid Sodium Aluminate

Unit Price \$ _____ Per gallon

Product Name _____

Expected Storage Life _____

COMMENTS:

Name of Firm: _____

Address: _____

Signature of Authorized Agent: _____

Printed or Typed Name and Title: _____

CITY OF RUTLAND
CITY HALL
1 Strongs Avenue
P. O. Box 969
Rutland, Vermont 05702-0969

BID SPECIFICATIONS:

Item: Liquid Sodium Aluminate

Period: Fiscal Year 2024

A. Item(s) Description:

1. Liquid Sodium Aluminate
Formula: $\text{Na}_2\text{A12O}_4 \cdot 2\text{H}_2\text{O}$

B. Additional Specifications, if any

Typical Analysis:	$\text{Na}_2\text{A12O}_4 \cdot 2\text{H}_2\text{O}$	38.3%
	A12O3	19.6%
	gp1 A12O3	287
	Na2O/A12O3	1.5/1.0
	Fe2O3	0.0068%

Quantities: Exact quantities can not now be determined.

Material Safety Data Sheets must be submitted for each product.

C. Purpose:

To precipitate phosphorus from the waste stream of a 8.5 MGD wastewater treatment plant.

Deliveries:

Deliveries are to be made by bulk tank truck. The city has two receiving tanks with a capacity of 4,000 gallons each. Tank truck will connect to storage tanks via a 3" pipe with cam lock couplings.