

CITY OF RUTLAND  
CITY HALL, 1 STRONGS AVENUE  
POST OFFICE BOX 969  
RUTLAND, VERMONT 05702

INVITATION TO BID

Pursuant to Chapter 17 of the Revised Charter of the City of Rutland, Vermont sealed bids are requested for the following:

**POLICE UNIFORM CLEANING AND MAINTENANCE - July 1, 2023 to June 30, 2024**

Per attached Specifications and Stipulations

**BID DEADLINE: 4:00 p.m., Friday, June 23, 2023**

**BID OPENING: 3:00 p.m., Monday, June 26, 2023**

NOTE: IT IS A STRICT POLICY OF THIS OFFICE THAT BIDS RECEIVED LATER THAN THE TIME AND DATE SPECIFIED SHALL NOT BE OPENED.

Sealed Bids will be opened at a meeting of  
the Rutland City Board of Finance  
and read aloud.

Questions concerning bid specifications should be directed to: Ryan Brady, Staff Operations, Rutland City Police Department, 108 Wales Street, Rutland, Vermont 05701, (802) 770-5356.

MAIL OR DELIVER YOUR SEALED BID TO:

Sara Magro, Purchasing  
City Hall, 1 Strong's Avenue  
Post Office Box 969  
Rutland, Vermont 05702

City of Rutland, Vermont  
Bid Sheet

Item: Police Uniform Cleaning and Maintenance.

**BID PERIOD: July 1, 2023 through June 30, 2024**

SPECIFICATION: Dry cleaning, repairs and alterations to be billed monthly. Price should include pickup and delivery at least twice a week, if necessary.

**BID**

- |   |                    |
|---|--------------------|
| 1. Dry clean and press uniform shirts       | \$ _____ each.     |
| 2. Dry clean and press uniform pants        | \$ _____ each.     |
| 3. Dry clean and press suit jacket and pant | \$ _____ each.     |
| 4. Cleaning of uniform winter jackets       | \$ _____ each.     |
| 5. Cleaning of uniform spring jackets       | \$ _____ each.     |
| 6. Repairs and alterations:                 |                    |
| A. Sew on patches                           | \$ _____ each.     |
| B. Hems                                     | \$ _____ each.     |
| C. Other repairs/alterations                | \$ _____ per hour. |

COMMENTS:

NOTE: UNLESS YOU ARE ANSWERING QUESTIONS, SUBMITTING SUGGESTIONS, BROCHURES OR ALTERNATIVE BID ITEMS, ONLY THIS COMPLETED BID SHEET SHOULD BE RETURNED AS YOUR FORMAL BID.

The undersigned hereby states that s/he has read and understands the accompanying, "Invitation to BID," and "Bid Stipulations" stated, the Bid Specifications and Bid Sheet, and submits his/her quotation accordingly.

Name of Firm \_\_\_\_\_

Address \_\_\_\_\_

Signature of Authorized Agent \_\_\_\_\_

Printed or Typed Name and Title \_\_\_\_\_

Date \_\_\_\_\_ Phone \_\_\_\_\_