

CITY OF RUTLAND
CITY HALL, 1 STRONGS AVENUE
POST OFFICE BOX 969
RUTLAND, VERMONT 05702

INVITATION TO BID

Pursuant to Chapter 17 of the Revised Charter of the City of Rutland, Vermont sealed bids are requested for the following:

VEHICLE SERVICE AND MAINTENANCE – July 1, 2023 to June 30, 2024

Per attached Specifications and Stipulations

BID DEADLINE: 4:00 p.m., Friday, June 23, 2023

BID OPENING: 3:00 p.m., Monday, June 26, 2023

NOTE: IT IS A STRICT POLICY OF THIS OFFICE THAT BIDS RECEIVED LATER THAN THE TIME AND DATE SPECIFIED SHALL NOT BE OPENED.

Sealed Bids will be opened at a meeting of
the Rutland City Board of Finance
and read aloud.

Questions concerning bid specifications should be directed to: Ryan Brady, Staff Operations, Rutland City Police Department, 108 Wales Street, Rutland, Vermont 05701, (802) 770-5356.

MAIL OR DELIVER YOUR SEALED BID TO:

Sara Magro, Purchasing
City Hall, 1 Strongs Avenue
Post Office Box 969
Rutland, Vermont 05702

City of Rutland, Vermont
Bid Sheet

Item: Priority maintenance and service of police vehicles.

BID PERIOD: July 1, 2023 through June 30, 2024

SPECIFICATION: Priority repair and maintenance of police vehicles; 24-hour light maintenance service, major repair and regular maintenance service (list of current vehicles attached), 24-hour wrecker road service. Secure storage of vehicles during repair period. Statement of in-house repair capabilities is required. The police department may request a second opinion in major repairs.

BID

ITEM

1. Rate for labor \$ _____ per hour.
2. Discount on parts ___% based on what price list: _____.
3. Price for LOF (lube, oil, filter) change \$ _____.
4. Price for mounting & balancing tires \$ _____.
5. Price for rotating & balancing tires \$ _____.
6. Price for tire repair \$ _____.
7. Price for front brakes \$ _____, rear brakes \$ _____.
8. Price for front-end alignment \$ _____.
9. Price for headlight change \$ _____.
10. Wrecker service in city \$ _____, outside of city \$ _____.

NOTE: UNLESS YOU ARE ANSWERING QUESTIONS, SUBMITTING SUGGESTIONS, BROCHURES OR ALTERNATIVE BID ITEMS, ONLY THIS COMPLETED BID SHEET SHOULD BE RETURNED AS YOUR FORMAL BID.

The undersigned hereby states that s/he has read and understands the accompanying, "Invitation to BID," and "Bid Stipulations" stated, the Bid Specifications and Bid Sheet, and submits his/her quotation accordingly.

Name of Firm _____

Address _____

Signature of Authorized Agent _____

Printed or Typed Name and Title _____

Date _____ Phone _____

Vehicle List 2023

EQ	Year	Model
Patrol		
120	2020	Ford PIU
218	2018	Ford PIS
222	2022	Ford PIU
318	2018	Ford PIU
321	2021	Ford PIU
414	2014	Ford PIU
421	2021	Ford PIU
518	2018	Ford PIU
522	2022	Ford PIU
620	2020	Ford PIU
Other		
114	2014	Ford PIS
315	2015	Ford PIS
417	2017	Ford PIU
515	2015	Ford PIU
611	2011	Crown Vic
617	2017	Ford PIU
ACO	2015	Ford Transit
BCI		
117	2017	Ford PIU
913	2013	Chevy Malibu
614	2014	Ford PIU
816	2016	Chevy Malibu
915	2015	Ford Fusion
712	2012	Ford Fusion

Present Vehicle Roster subject to change.