



**CITY OF RUTLAND
DEPARTMENT OF PUBLIC WORKS
RUTLAND, VERMONT**

City Hall – 52 Washington St. – Rutland, VT 05701
Mailing Address: P. O. Box 969 – Rutland, VT 05702
Phone: 802-773-1813 Email: kelsieb@rutlandcity.org

Bob Protivansky
Commissioner of Public Works

Gail Gorruso
Business Manager

CLOSING READING REQUEST SHEET

Please notify us at least four (4) days before scheduled closing
A \$29.05 water service fee and \$17.55 sewer service fee charged per quarter
A \$35.00 fee is included in the final bill.

To be completed by requester and submitted to DPW via fax

Requested By (Person): _____

Requested By (Company): _____

E mail: _____

Telephone Number: _____ Fax Number: _____

Property Street Address: _____

Old Owner: _____

New Owner: _____

Request Date: _____ Read Date: _____

Closing Date: _____

Water and Sewer Account Information (DPW Use Only)

Customer No: _____ Account No: _____

Water Meter Reading: _____

Date Read: _____ Read By: _____

Old Reading Date/Usage: _____

Remove/Replace/Reading Date/Usage: _____

Notes: _____