



**CITY OF RUTLAND
DEPARTMENT OF PUBLIC WORKS
RUTLAND, VERMONT**

Job Description

Operator Mechanic

Supervisor: Chief Operator Division: Wastewater Treatment Plant
Hours: 3:30 pm – 11:30 pm Position Status: Union – Non-Exempt
Grade: Depends on Certification(s) Section: A

Job Summary:

Operates the City's wastewater treatment plant by assuring proper continuous lubrication of pumps and motors, taking pumps apart and cleaning when plugged, cleaning grates and wet wells, etc. Also performs minor electrical and plumbing duties to guarantee the smooth operation of the facility following a daily schedule of work events.

Duties and Responsibilities:

- Works under the supervision of the Chief Operator.
- Operates treatment facilities to control water flow and processing of wastewater, sludge and effluent.
- Maintains gauges, meters and control panels.
- Inspects pumps, sump pumps, ventilators and air supplies; primes pumps as necessary.
- Observes variations in operating conditions and interprets meter and gauge readings and test results to determine processing requirements.
- Operates valves and gates either manually or by remote control.
- Starts and stops pumps. Engines and generators to control and adjust flow and treatment process.
- Maintains a variety of records and reports related to wastewater system operations.
- Extracts samples and performs routine laboratory tests and analysis.
- Inspects and cleans lift stations facilities and grounds.
- Maintain the facility in a clean, orderly and safe condition; and performs routine grounds maintenance work as needed, including painting and landscaping work and performs preventive maintenance as assigned.

- Performs other duties as assigned.

Experience and Qualifications:

Education:

- High School Diploma or GED equivalent

Experience:

- One (1) year of experience working in wastewater treatment operations.

License or Certificate:


- Must have a valid Driver's License with clean driving record.
- Must have a Class I Certification as a Vermont wastewater treatment plant operator as specified by the State of Vermont Department of Water Resources or ability to obtain Class I certification.

Schedule:

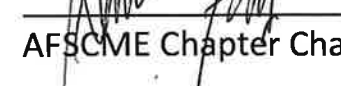
Monday	OFF
Tuesday	OFF
Wednesday	3:30 pm – 11:30 pm
Thursday	3:30 pm – 11:30 pm
Friday	3:30 pm – 11:30 pm
Saturday	3:30 pm – 11:30 pm
Sunday	3:30 pm – 11:30 pm



Commissioner of Public Works



AFSCME Chapter Chair



2-27-24
Date