

**REQUEST FOR BIDS**  
**City of Rutland, Vermont**  
**Pine Hill Park Trail Tread Remediation**

The City of Rutland is requesting bids from qualified contractors (“Contractor”) to complete improvements at Pine Hill Park, 2 Oak St. Ext Rutland, Vt. as described in the attached Scope of Work.

In order to be considered responsive to this request, each bid will conform to the following requirements:

1. Bid documents can be found at [www.rutlandcity.org](http://www.rutlandcity.org). Type in “Bids” in the Search bar located at the top right corner of the page. Responses may be submitted Electronically.
1. Number all pages consecutively.
2. Clearly indicate the following information on the outside of the sealed envelope or package containing the bid:

Name and address of the Contractor

Due date and time

Envelope contents (e.g., Bid Sheet)

Project name: **Pine Hill Park Trail Tread Remediation**

If any of the above requirements are not met, the bid will not be considered.

Prior to beginning any work, the Contractor shall obtain Insurance Coverage. The certificate of insurance coverage shall be documented on forms acceptable to the City. The City shall be an additional named insured on the Contractor’s insurance. The Contractor is responsible to verify that:

1. All subcontractors, agents or workers meet the minimum coverages and limits plus maintain current certificates of coverage for all subcontractors, agents and worker
2. All work activities related to the agreement shall meet minimum coverage and limits
3. Minimum coverages are:
  - i. \$1,000,000 Each Occurrence
  - ii. \$2,000,000 General Aggregate
  - iii. \$1,000,000 Products/Completed Operations Aggregate
  - iv. \$1,000,000 Personal & Advertising Injury

No warranty is made so that the coverages and limits listed herein are adequate to cover and protect the interests of the Contractor for the Contractor's operations. These are solely minimums that have been developed and must be met to protect the interests of the City.

All bids become the property of the City upon submission. The cost of preparing, submitting and presenting a bid is the sole expense of the Contractor. The City reserves the right to reject any and all bids received as a result of this solicitation, to negotiate with any qualified source, to waive any formality and any technicalities or to cancel this request for bids in part or in its entirety if it is in the best interests of the City. This solicitation of bids in no way obligates the City to award a contract. The City does not guarantee a minimum number of hours of technical assistance that will be needed.

The City of Rutland considers illness and injury prevention of primary importance in all phases of its operations and administration. It is the objective of the City to provide a safe and healthful environment for all its workers and guests. For this reason, the City insists upon strict compliance with OSHA safety standards and environmental regulations. All contractors/vendors must be in compliance with all applicable laws and regulations including proper use of personal protective devices, trench protection, lockout/tagout procedures, confined space entry, and scaffolding assembly.

Contractors shall erect and maintain all necessary safeguards for such safety and protection. It shall be the duty and responsibility of all contractors and their respective subcontractors to be familiar with and comply with 29 USC Section 651, et seq., the Occupational Safety and Health Act of 1970, as amended ("OSHA Act") and to enforce and comply with all provisions of this Act. If the City observes any situations which are in violation of this requirement, the Contractor will correct the violation immediately at their own expense. Work may not continue until the violation is corrected. If the City observes repeated violations, the City will consider this a breach of contract and may terminate the contract between the City and the Contractor without liability. The Contractor will be paid for work completed, and the Contractor will be responsible for paying any fines incurred by the City because of actions of the Contractor.

All questions related to this Request for Bids shall be directed to **Tyler Dahlin at (802) 774-1478 or tylerd@rutlandrec.com**. Other than for very routine questions, all questions will be answered in writing and distributed to all interested parties.

**There will be an on-site MANDATORY visit for Pine Hill Park Trail Tread Remediation measurement.**

**ON Site Mandatory Visit:**

**November 8th for 12:00 with a rain date for Tuesday, November 11th at 12:00**

**Pine Hill Park- 2 Oak Street Ext, Rutland VT 05701**

**Asking for an email of interest in attending the Mandatory Visit. Please email Tyler Dahlin: tylerd@rutlandrec.com**

Bids can be submitted online at [www.rutlandcity.org](http://www.rutlandcity.org), mailed, or hand delivered to Sara Magro, Purchasing Agent, PO Box 969 Rutland VT 05702, 1 Strongs Ave. Rutland VT 05701.

**Submittal Deadline: Friday, November 22nd 4:00 PM** Bids received after the deadline will not be accepted.

Bids will be opened in a meeting open to the public in the downstairs conference room in City Hall on:

**Bid Opening: Monday, November 25th at 3:00 PM**

## SCOPE OF WORK

### City of Rutland, Vermont

#### Activity 1, Activity 2, Activity 3, Activity 4- Listed below

#### **General**

The City of Rutland in partnership with Pine Hill Partnership, Inc. is requesting bids from qualified Contractors for trail remediation on trails built in 2004. To improve resiliency to wetter weather patterns and higher usage of the trails. The Trails use type are: Nordic or Cross-Country Skiing Trail, Mountain Biking Trail, Fat biking, Nature/Interpretive/Wildlife/Bird Watching Trail, Hiking/Running/Pedestrian Trail, and Snowshoe trail.

Expected Trail Start Date: June 1st-2025

All Activity expected to be completed by September 2026

#### **Scope of Work**

**Site Map is included**

#### **Activity 1**

**Location: Lonely Rock (2640'), Strong Angel (1056').**

#### **Deliverables:**

**.7 miles (3696') of improving rolling grade dips, out-slope re-established, removing large rocks from trail tread as needed. This will allow water to sheet off the trail quickly vs running down the trail tread. Work is done with hand tools.**

#### **Activity 2**

**Location: Overlook (461'), Jersey Turnpike (522'), part of Droopy Muffin (800')**

#### **Deliverables:**

**.42 miles (1783') of improving rolling grade dips, out-slope re-established, removing large rocks from trail tread as needed. This will allow water to sheet off the trail quickly vs**

running down the trail tread. Work is done with hand tools.

**Activity 3**

**Location**

**Droopy Muffin (1374'), Svelte Tiger (715'), Rembrandt's Brush (2280').**

**Deliverables:**

**.83 miles (4369') of improving rolling grade dips, out-slope re-established, turnpiking where needed, removing large rocks from trail tread as needed. This will allow water to sheet off the trail quickly vs running down the trail tread.**

**Activity 4**

**Location**

**Svelte Tiger (1285') this section of Svelte Tiger is mechanized**

**Deliverables:**

**.24 (1285') of Svelte Tiger is done with mini-excavator**

**Pine Hill Park Trail Tread Remediation**

**Bid Sheet**

**City of Rutland**

Briefly list the areas of expertise and qualifications of your firm on an attached sheet. Please do not exceed one page (front and back).

Please include a Bid Price for Activity 1, Activity 2, Activity 3, Activity 4

Activity 1 Bid Price \$ \_\_\_\_\_

Activity 2 Bid Price \$ \_\_\_\_\_

Activity 3 Bid Price \$ \_\_\_\_\_

Activity 4 Bid Price \$ \_\_\_\_\_

Total Bid Price \$ \_\_\_\_\_

Total bid price must include all expenses for the project.

**ESTIMATED START TIME:**

\_\_\_\_\_

COMPLETION DATE:

\_\_\_\_\_

Firm: \_\_\_\_\_

Contact: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

Name of Authorized Representative: \_\_\_\_\_

Signature of Authorized Representative: \_\_\_\_\_

Date: \_\_\_\_\_

Please list all subcontractors who will be working on the project:

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**ATTN:** Sara Magro (Purchasing Agent)  
**Email:** [saram@rutlandcity.org](mailto:saram@rutlandcity.org)  
**Re:** Engineering Concepts and Design For The Godnick Adult Center Multi-Use Path  
**From:** Rutland Recreation and Parks Department  
**Date:**

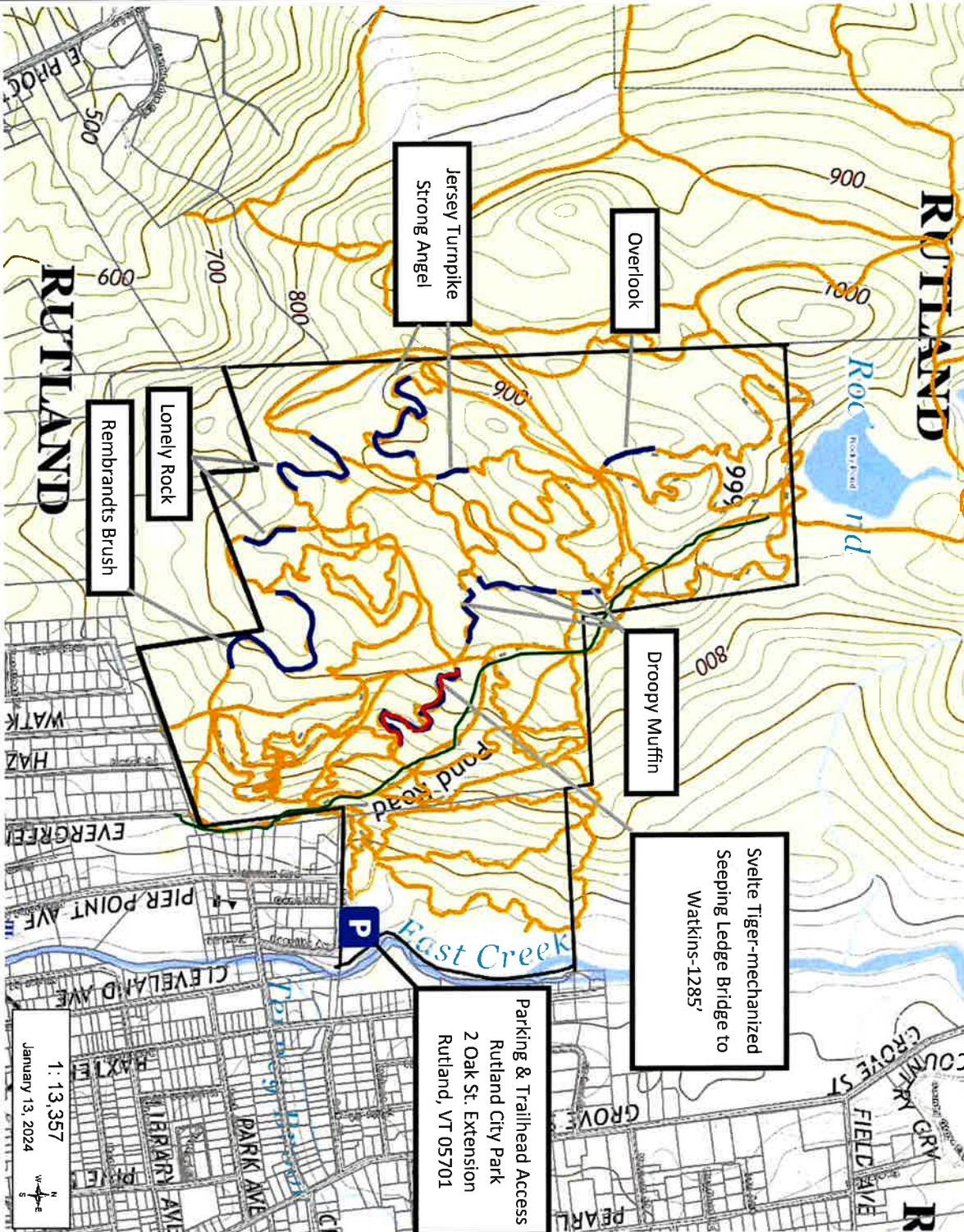
**Attached is the site map**



# 24 RTP Project Map, Rutland City for Pine Hill Park, 2 Oak St. Ext.

vermont.gov

Vermont Center for Geographic Information



WGS\_1984\_Web\_Mercator\_Auxiliary\_Sphere  
 © Vermont Center For Geographic Information  
 1" = 1113 Ft. 1cm = 134 Meters  
 THIS MAP IS NOT TO BE USED FOR NAVIGATION

DISCLAIMER: This map is for general reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable. VCGI and the State of Vermont make no representations of any kind, including but not limited to, the warranties of merchantability, or fitness for a particular use, nor are any such warranties to be implied with respect to the data on this map.

1: 13,357  
 January 13, 2024



## LEGEND

- Parcel polygons
- Inactive parcels
- Airports
- Rail Lines
- Town Boundaries
- County Boundaries
- Buildings
- Village Boundaries
- Trails - E911 database
- Priority Rivers and Streams
- Priority Lakes and Ponds
- Pine Hill Park boundary
- Owned by Rutland City
- Trail tread Maintenance
- Pond Rd. Old road to shuttle tools
- Mechanized section



## NOTES

Pine Hill Park, 2 Oak St. Ext. Rutland