

CITY OF RUTLAND
CITY HALL, 1 STRONGS AVENUE
POST OFFICE BOX 969
RUTLAND, VERMONT 05702

REQUEST FOR STATEMENTS OF QUALIFICATIONS FOR DESIGN OF WATER SUPPLY DISINFECTION MODIFICATIONS

*Pursuant to Chapter 17 of the Revised Charter of the City of Rutland, Vermont
sealed bids are requested for the following:*

The City of Rutland, Vermont requests Statements of Qualifications from qualified water supply engineering firms, detailing the firm's qualifications, technical expertise, management and staffing capabilities, references, and related prior experience related to design of monochloramine disinfection facilities for municipal water systems. Requested professional services will include, but not necessarily limited to, preliminary conceptual design and consultation with the City, final design, preparation of bidding and contract documents, permitting through the Vermont Drinking Water and Groundwater Protection Division, and participation in public hearings if/as requested. The services may also include participation in the evaluation of bids and award of contracts and the administration and observation of construction activities to ensure compliance with plans and specifications associated with the improvements to the City's disinfection system.

The City operates a 3.6 MGD slow sand water filtration facility with sodium hypochlorite disinfection prior to 5 MG of finished water storage on site. For the past few years, the HAA5 concentration at multiple locations throughout the distribution system has averaged slightly over the 60 ug/l MCL and management changes to effect change such as lowering residual chlorine levels, flushing distribution mains, etc. have not contributed to consistent regulatory compliance. The City has collected data over several years of HAA5 concentrations and UVA levels. Currently there is an EPA funded study being completed of alternative solutions, but the City believes that a switch to chloramine disinfection will be the recommended, and only, cost effective and practical alternative solution.

Procurement of said services will be in accordance with elements of the procurement process in 40 U.S.C. § 1101-1104. Qualified firms/candidates interested in being considered for this project must submit **one electronic** copy of:

1. letter of interest;
2. general information on the firm's history, client base and experience;
3. qualifications and experience of the key staff persons (project manager, principal designer) who will be directly involved with this project, including client references and contacts for this/these individuals;
4. descriptions and client contacts for projects of related scope completed by the firm.

Submit the requested information to Mr. Ted Gillen, E.I. Assistant City Engineer at tedg@rutlandcity.org; no later than the close of business on **April 18, 2025**, to receive consideration.

Attention is directed to the fact that the proposed project may be undertaken with a variety of Federal and State funds, including the Vermont Drinking Water Revolving Loan Program, and that all work will be performed in accordance with the regulations issued by such agencies and the State of Vermont pertaining thereto.

The City of Rutland shall evaluate the Statements of Qualifications and references submitted by interested firms and select a minimum of three firms which, in the City's opinion, are best qualified to perform the desired services.

The City of Rutland shall rank, in order of preference, the firms deemed to be the most highly qualified to provide the specific requested services and shall commence scope of services and price negotiations with the highest qualified professional firm for engineering services. Should such negotiations not be favorable, the City will commence negotiations with the next highest qualified firm.

Interviews may be conducted prior to selection of a firm as well as a visit to the City's water filtration facility. Interviews may include discussions regarding potential design concepts and proposed methods of approach to the project.