

# City of Rutland

## Job Description

**Position:** Cement Finisher

Revision: 04/15/2025

**Classification:** Full-time, Hourly/Non-Exempt

**Grade:** 4

**Bargaining Unit Status:** Union – Section A

**Reports to:** Working Foreman

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**Job Summary:** Assists in specialized construction, maintenance and repair tasks in connection with Public Works operation involving concrete works. This may include masonry work involved in construction or repairing sidewalks and curbing as well as other types of concrete work.

**Essential Duties:**


- Performs duties under the general supervision of foreman at the assigned work project
- Loads and unloads vehicles with tools and product to perform the job
- Prepares surfaces by cleaning, leveling and ensuring proper compaction for a smooth and durable finish
- Works with formwork (molds) to shape and hold concrete in place until it cures
- Uses various hand and power tools (trowels, floats, screeds) to smooth, level and finish concrete surfaces
- Applies curing compounds and sealants to protect and enhance the concrete's durability
- Performs concrete repairs, including patching, grinding and sealing
- Cleans and maintain all tools and equipment
- Operates small dump truck (unassigned) during the course of work project

**Minimum Qualifications:**

- High school diploma (or equivalent)
- Must be at least 18 years old
- Commercial Driver's License (CDL) and clean driving record or be able to obtain in a reasonable amount of time (60-90 days depending on training schedule)??
- Must be able to move up to 75 lbs. while performing manual tasks
- Must be capable of successfully completing a background check with pre-employment drug test

*This job description outlines the primary duties and responsibilities of the role, but is not intended to be an exhaustive list of all duties and tasks. The incumbent may be required to undertake additional responsibilities as needed to support the overall objectives of the City of Rutland Department of Public Works.*

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Job Description**



Commissioner of Public Works



AFSCME Chapter Chair

3-2-26

Date